

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
November 15, 2006 at 4:00 p.m. at Park District Headquarters

Present: Trustees Campbell, Duston, Fallows, Foster, Gagle, Green Hales, Koehler, Kolva, Martell, Perry, Samples, Scherer, Van Duyne, Westmeyer. Staff: Munger.
Excused: Currie, Kepke

The meeting was opened by President Westmeyer.

The minutes of the October meeting were corrected to read that “the Fall Bulb and Birdseed order form can be downloaded and printed but not submitted on line”. The minutes were then approved on a motion by Campbell, second by Perry. All yes.

OFFICER’S REPORTS

President: Westmeyer thanked Neil Munger and Debbie Nofzinger for hosting a recent tour of some of the county’s parks including Zimmerman School, Carter-Loomis Farm Park, Cedar Creeks Nature Center and Reuthinger Preserve. Trustees who participated reported learning a lot about how the Park District is utilizing the properties, and present and future programs planned at each of the parks. They also appreciated Debbie’s “nature tidbits of knowledge”. Neil will plan another outing in the Spring. A motion was made by Ken Fallows with a second by Lee Gagle to pay \$60 for the rental van cost used for transporting the group. All yes.

Treasurer’s Report: As this is the last meeting of the year, Treasurer Jean Duston proposed re-directing fund raising income. She reported that there is currently \$1,088.61 over the required appropriation for the PAC fund and requested permission to transfer those dollars from fund raising to the operating fund. At the end of the year she will add to other operating fund donations not already invested and purchase a CD. When the books are closed, all money raised for the greenhouse will be in CDs. Fallows moved that she transfer funds and purchase CDs as suggested and the motion was seconded by Westmeyer. Recent donations include \$2,535 in membership income and \$2,175 designated for the greenhouse including a \$2,000 contribution from Kate Foster, \$100 from Jerry Flock and \$75 which came in with the birdseed/bulb sale. Expenses included \$201.92 for February program and \$2.34 in postage due. Balance in all funds at November 15 is \$61,235.43. A motion to approve the treasurer’s report was made by Koehler, second by Martell.

Special Gifts Report - Chair Nancy Perry reported a modest \$.53 earned in interest in the previous month with a ending balance in the Endowment Funds of \$17,833.25. The ending bank balance is \$4,139.13. The Zimmerman CD in the amount of \$6,345.13 was rolled over for four months on October 16.

PARK DISTRICT DIRECTOR’S REPORT: Neil Munger reported that the district is finalizing two land acquisitions including a 23-acre parcel south of Greenfield Pike and adjacent to previously purchased land. It will be part of a conservation reserve program. The second purchase of Mid-Wood property will be finalized in January following environmental assessments; Phase 1 is an assessment of identifiable environmental risks, Phase 2 involves soil samples required following removal of an underground fuel tank several years ago. The property next to the trail will be developed into a community park and include a park shelter, playground and parking. A pole barn on the site will be used for storage.

Lights are due in for the parking lot at the W.W. Knight Nature Center and the staff will be finishing the deck off the great room. Other projects include the Beaver Creek parking lot and signs at Cricket Frog Cove.

The staff is working on next year's budget - the big ticket item will be the greenhouse which is budgeted at \$72,000, \$18,000 of which will be received from the Friends. Neil expects that the greenhouse will cost \$25,000 and office workspace/pole barn another \$36,000. Jeff Baney is currently working on a site plan. The property will also provide an area for a native seed nursery and a wetland for clump planting to harvest seeds and is expected to be used for growing in 2008. Neil is investigating economical and alternative sources of heating the greenhouse.

Neil announced that a reception will be held on Monday, December 11 following the Park Board meeting at 1:00 at Park Headquarters to honor Dorothea Barker who is going off the board after serving for nine years. The Friends will provide cookies and beverages.

TRUSTEES COMMITTEE REPORTS

Membership - Char Scherer reported that she and Jan Martell have received 432 renewals to date and have enrolled 38 new members. She will retain 93 on the mailing list and 47 non renewing members will be dropped. Four recommendations were made for the membership program:

- add a phrase informing donor of the amount of tax deductibility
- include amount of previous donation in renewal letter\
- use incentive for recruiting new members
- extend membership committee to two parts; one to do the paperwork and another to plan and implement recruitment and retention of members.

Discussion followed on ways to implement the recommendations. Char noted that she will be leaving the membership leadership position in February but is willing to spend time to train new volunteers. Lee Gagle offered to help with the computer aspect of the mailings; Char will send the file to him and he will see if he can come up with a file merge program.

Volunteers - No report

Fall Sale - Nancy Perry reported a net of \$1,031.42 for the Fall Birdseed/Bulb Sale. She attributed the increase this year to an expanded variety of bulbs available. Of the 1,900 bulbs available, 1,000 were donated; Nancy will send a thank you to Walter Krueger at Lakewood in appreciation of his considerable donation.

Staff Meeting - No one attended the last meeting. The next meeting is an all day planning event.

OPERATING COMMITTEE REPORTS

Public Relations: No report

Hospitality: No report, however Nancy Perry noted that Mickey has been bringing snacks for the board meetings and suggested that this task be shared by other members. Judy will send list around to sign up for coming months.

Program: Chair Jan Martell reported that Sandy Bihn will be the speaker for the February general membership meeting. Sandy will speak on local environmental issues and concerns about the Maumee River, Lake Erie and the Toledo Lighthouse.

Newsletter: Joyce will be getting the winter newsletter out in January - Judy assumes the deadline is December 7 as listed in the calendar.

Technology: Lee Gagle has posted minutes and pictures from the parks tour on the web site.

Strategic Planning: Westmeyer and Campbell will meet to establish a time line that will accompany the completed strategic plan.

NEW BUSINESS

Nominating Committee: Ken Fallows presented the following "Trustee Classes" as identified by the nominating committee of Earl Campbell, Jan Martell and Pat Koehler and chaired by Ken. Members agreed to extend their term in some instances to reach an even distribution of members per year and the following "classes" have been established. Members will be renewed or replaced as their term expires.

Class of 2007 (Term expiring December 31, 2007)

Lee Gagle
Jan Martell
Gary Samples
Jo Van Duyne
Joyce Kepke
Ann Zachman

Class of 2008 (Term expiring December 31, 2008)

Earl Campbell
Ken Fallows
Gloria Green
Nancy Perry
Scott Kisabeth
Chuck Hayden

Class of 2009 (Term expiring December 31, 2009)

Richard Currie
Pat Koehler
Micky Kolva
Judy Westmeyer
Mary Gwin
Shirley Sheldrick

Jo Van Duyne requested assistance in taking care of bulk mailings as she will be having eye surgery at the end of January. Gloria Green-Hales will cover that responsibility in January and February which will get us through the winter newsletter and the annual reports. To simplify the distribution of annual reports at the February meeting and aid in preparing the bulk mailing, it was decided to order labels with a sort alphabetically within each zip code. The board will assist in mailing annual reports after the February meeting.

No date has been set to get the winter newsletter out; Char will contact Joyce to schedule that work date so Dick Currie can secure volunteers.

Old Business: A discussion followed on how to get the Annual Report out since there is no one directly responsible for this task. Lee and Nancy agreed to oversee the gathering of all

information; chairs will provide reports as required for recognition of volunteers, finance and membership. Westmeyer will update the Friends history. Jan will provide information on the annual meeting program and Neil agreed to help teach PageMaker to those who need assistance.

Discussion on the slate of officers for 2007-08

President - Judy Westmeyer will fill for her second year

Vice-Pres. - vacant - Earl Campbell will pitch in when available but is gone much of the winter and would like to see a permanent member named.

Secretary - Pat Koehler

Treasurer - Nancy Perry

Special gifts/corresponding secretary - vacant

It was agreed to change the date of the January meeting to Wednesday, January 10. It will be held at the W.W. Knight Nature Center at 4:00 p.m. and will allow members an opportunity to visit the Native American Exhibit.

New Trustees will be invited to attend the January meeting although they are not formerly named trustees until the annual meeting in February. Pat will compose a letter to be sent over Judy Westmeyer's signature and prepare a packet of information prior to the February meeting.

It was decided to celebrate the retirement of Chief Ranger Greg Genzman with the December 11 reception for Dorothea Barker. Neil will order cakes for each and Judy and Pat will assist with the reception.

Neil announced that there was a lost item donated by Marge Hunter at the Wine and Cheese Auction in April. Marge needs a statement of value for income tax purposes. Pat will check the donor cards.

There being no further business, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,
Pat Koehler, recording secretary

The next board meeting will be Wed. January 10 at 4:00 p.m. at W.W. Knight Center

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
October 15, 2006 at 2:50 p.m. following the General Meeting at Otsego Lodge

Present: Trustees Campbell, Currie, Fallows, Foster, Gagle, Koehler, Kolva, Martell, Perry, Scherer, Van Duyne, Westmeyer. Staff: Munger.

Excused: Duston, Green Hales

The October meeting of FWCP was opened by President Westmeyer at Otsego Lodge following the general membership meeting.

The minutes of the September meeting as taken by Jean Duston (thank you!) were approved on a motion by Campbell, second by Koehler. All yes.

OFFICER'S REPORTS

President: Friends of Wood County Parks must identify and acquiring new members. Please encourage and invite others to attend future general meetings.

Treasurer's Report: In Jean Duston's absence, Nancy Perry distributed the treasurer's report and noted that membership income for the previous month totaled \$1,390, bringing membership to date to \$7,045. A \$10,000 CD was purchased and deposited in the operating fund. A motion to approve the treasurer's report was made by Currie, second by Westmeyer.

Special Gifts Report - Chair Nancy Perry reported a \$50 unspecified donation received in previous month and noted that the Zimmerman CD is due to be renewed. She recommended a four month CD at 4.98% with a yield of 5.1% compounded monthly. Fallows moved that we opt for that investment, Campbell seconded the motion. All yes.

PARK DISTRICT DIRECTOR'S REPORT: Neil Munger reported that he covered all current items of interest in the general meeting.

TRUSTEES COMMITTEE REPORTS

Membership - Char Scherer reported that renewals to date total 219 and we have enrolled 33 new members. New members in 2004 at this time were 24, so we're gaining. 207 have yet to renew and there are 36 on the prospect list who have been contacted.

Volunteers - Dick Currie announced that he is in need of volunteers for the fall sale. Bob Kolva and Martell will work Friday unloading the truck and Westmeyer, Kolva, Fallows, and Campbell will work Saturday. Dick does not have an updated volunteer list and it was suggested that he secure the new combined list of volunteers from the WCPD office.

Finance and Budget - No report

Fall Sale - Nancy Perry reported that she has orders for \$1,495 which should net a profit of \$872.

Staff Meeting - Mickey Kolva attended the WCPD staff meeting and reported that the staff was preparing for the Pow Wow at Buttonwood Park. She was very impressed with the detailed planning of staff members. The question was raised as to whether we need to send a representative to staff meetings as Neil can provide information to both groups. Fallows said

that communication is a main artery and important to inform each group know of the other's work. Kolva responded that, having attended, she had a good appreciation of the staff's involvement. It was decided to continue to send a rep if people were available. The next meeting is 12:00 Noon on October 24 at Otsego; Martell or Westmeyer will attend if they are able.

OPERATING COMMITTEE REPORTS

Public Relations: Joanie Foster stated that she is concerned about the absence of a meeting notice in area newspapers after having sent same in ample time. It was suggested that newspapers have a heavy demand for space in pre-election weeks. Kolva noted that the meeting was listed in Steve Pollick's calendar in the Blade.

Hospitality: Mickey Kolva reported that there were 35 reservations for the meeting today and extended kudos to Neil for his grilling expertise. The February general meeting will be held at Otsego.

Program: Chair Jan Martell requested suggestions for speakers at future meetings. She plans to contact Sandy Bihn who addresses local environmental issues and concerns about the Maumee River, Lake Erie and the Toledo Lighthouse. Don Scherer has recently produced a video on the history of wind turbines and was also suggested as a future speaker.

Technology: Lee Gagle has posted information on the fall Bulb and Birdseed Sale on the web site. The order form can be reprinted and/or submitted on line. He will continue to post the minutes as they are sent.

Strategic Planning: Suggestions for goals that were provided by members have been incorporated into the 2007 strategic plan and a draft was presented for review. Item IV, A-1 was discussed and it was suggested that it should be amended to read "FWCP will devise a program to inform members of the amount of their past year membership." Committee members will meet with President Westmeyer to plan the implementation of the strategic plan and will then submit the completed document to Lee Gagle who will add it to the Friend's web page. A motion to accept the strategic plan as amended was made by Fallows with a second by Currie.

NEW BUSINESS

President Westmeyer stated that a volunteer who knows Page Maker is essential to produce the annual report. Discussion followed on the options available if no one steps up including using another program with a cut and paste from Page Maker or not doing an annual report this year. Neil will try to get some information on computer program options.

FWCP By-Laws state that a nominating committee shall submit the slate of candidates to the Board in writing at least forty-five days prior to the Annual Meeting. As the board does not meet in December, this will have to be presented at the November 15 meeting. Members who volunteered to serve on the nominating committee are Earl Campbell, Jan Martell, and Pat Koehler, with Ken Fallows, as immediate past chair, serving as committee chair.

There will be a reception in December for retiring Ranger Greg Genzman. Neil will select the date.

There being no further business, the meeting was adjourned at 4:15 p.m. on a motion by Gagle

and a second by Van Duyne.

Respectfully submitted,
Pat Koehler, recording secretary

The next board meeting will be Wed. Nov. 15 at 4:00 p.m. at Park Headquarters

Minutes of the Friends of Wood County Parks
Fall General Membership Meeting

October 15, 2006

The Annual Fall Meeting of the Friends of Wood County Parks was held October 15, 2006 at 1:00 p.m. at the Otsego Park shelter. Neil Munger, Director of the Wood County Parks District welcomed all attending. He reported that renovations at the Carter-Loomis Farm have been completed which will provide additional program space for the Parks. Staff has also completed construction work on the restroom at Harrison Park and projects at the W.W. Knight Nature Preserve including a deck outside the nature center, entrance signs and outdoor lights. They expect to start the greenhouse in the spring. The Park District is planning to acquire land in Rudolph adjacent to the Slippery Elm Trail which will provide room for restrooms and a parking lot for trail users. An environmental assessment will be done prior to the purchase.

President Judy Westmeyer thanked Neil for grilling the pork-a-leans for lunch. She also thanked hospitality chair, Mickey Kolva, and her committee for preparing lunch and Nancy Perry for decorating. The fall flowers and gourds used will be sold to offset expenses. Judy announced that volunteers are needed to serve on the Friends of Wood County Parks Board of Trustees. Members of the board commit to a three year term and assist the Park District by raising funds for the WCPD levy and projects such as the greenhouse. A volunteer is also needed to produce the Friends annual report; anyone who is interested in this project or in serving on the board is asked to call Judy.

Program Chair, Jan Martell, introduced Julie Shielcastle, Director and founder of the Black Swamp Bird Observatory. BSBO is a non-profit organization dedicated to research and conservation of birds and butterflies in northwest Ohio and to educational programs for the public. Julie presented a fascinating and informative program. Using a slide show, she described the many species of birds common to this region and discussed the four basic elements of avian habitat - those being food, water, feeders and cover. She encouraged the group to be more attentive and involved in the care and stewardship of the avian population. The web site for BSBO is www.bsbobird.org.

The meeting was adjourned at 2:30 p.m.

Respectfully submitted,
Pat Koehler, FWCP Secretary

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
September 20, 2006

Present: Trustees: Campbell, Currie, Duston, Fallows, Gagle, Green-Hales, Kepke, Kolva, Martell, Perry, Scherer, VanDuyne. Staff: Munger

Excused: Koehler, Wesmeyer.

In the absence of the President, Campbell called the meeting to order.

The minutes of the August 17, 2006 meeting were approved with the correction that Scherer was excused.

OFFICERS' REPORTS:

Treasurer: Duston reported Membership dues received this month, \$4,410 bringing this years total to more than I/2 of amount budget. The major amount of the \$144.93 in administration expenses was for envelopes, with \$1.00 going to the Village of Haskins for the computer monitor they "sold" us. Cash in checking account: \$17,554.35. Fallows moved and Perry seconded motion to accept Treasurer's report. Motion passed.

Special Funds Treasurer: Reported only change was interest received. Fallows moved and Kolva seconded motion to accept Special Funds report. Motion carried.

DIRECTOR'S REPORT: Munger reported purchase acquisition of over 2 acres from Midwood in Rudolph which includes a pole barn the district has been renting for \$1 per year. The acquisition is next to Slippery Elm Trail. Another 23 acres nearby is also coming available. Pow Wow at Button Wood will be weekend of September 30 & October 1. Current construction work includes renovation of Harrison rest rooms, deck at W.W. Knight and parking area at Beaver Creek.

COMMITTEE REPORTS:

Membership: Scherer reported 163 renewals and 3 new members, 2 of which are life members. Life members do get requests periodically for more money. Advantages of Life membership and tax deductibility were discussed. It was decided there should be something regarding tax deduction in strategic plan. A mailing will go out on Friday, October 13 to those who have not renewed. As of today they number 234.

Finance: Fallows moved, Kolva seconded that the Treasurer invest \$10,000 in a C.D. being advertised by Sky bank at 5.5%

Volunteers: Currie reminded volunteers of mailing on October 13. VanDuyne mentioned that there were only three at the mailing on Sept 18. The Bird Seed sale will be brought up next month. Volunteers will be needed for October 27 & 28.

Fall Sale: Perry reported that order forms are out and Gagle reported it is also available on the web site with pictures. It was suggested that in future years we look for cheaper birdhouses. Maybe we can ask for suppliers in Newsletter.

Staff meeting: Kepke attended and reported it was mostly an exercise in Interpretational Planning, basically, what are we going to do with Bradner Park? Results of the exercise were 1. A pond, 2. A nature preserve, and 3. Primitive camping. It was reported that the Tel amendment is gone. The next meeting will be September 26 at Park Headquarters, Kolva will attend.

Membership meeting: Hospitality chair, Kolva sent around sign up sheet. She and Munger agreed on 1 ½ pork-a-leans per person. Program chair, Martell reminded that the program is in the Newsletter and that she needs ideas for future meetings.

Web site: Gagle reported that Park Board link allows for making reservations for general meeting. He suggested that those who write articles should consider columnizing for easy reading. Duston mentioned that the November 2005 minutes are missing from the Web site and she needs a copy. A copy was found and Gagle will put it on Website.

Strategic Plan: Campbell gave Trustees a few minutes to put their ideas on the forms, which will go to the committee. Green-Hales was added to the committee that also includes Fallows, Westmeyer, Munger and Campbell Tentative date for their meeting is October 4.

NEW BUSINESS:

Munger announced that there could be a park tour in November or Spring. It was decided it should be Friday, November 10 at 1 PM. Email or call if you're going by November 1.

The meeting adjourned at 5:16 pm.

**The next board meeting will be immediately after the membership meeting,
Sunday, October 15 at Otsego Park.**

Minutes prepared by Jean Duston

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
August 17th 2006

Present: Trustees Campbell, Currie, Duston, Fallows, Kepke, Kolva, Martell, Perry, Van Duyne, Samples, Westmeyer. Staff: Munger.

Excused: Foster, Koehler, Green-Hales, Gagle

The July 2006 minutes were reviewed with the following revisions: Westmeyer did not attend the June picnic with staff in contrast with the implication in the minutes. Duston requested clarification about statements about CD investments; Duston intended to reinvest the principal only and set aside the interest into general accounts.

A motion to accept the minutes was made by Currie and seconded by Perry, passing unanimously.

OFFICERS' REPORTS

President: Westmeyer expressed her enthusiasm about the excellent booth design for the recent Wood County Fair, saying it was the best display in the whole place. Westmeyer will be absent for the upcoming Sept. meeting—Campbell volunteered to substitute as presiding officer..

Treasurer: Referring to the distributed report for this month, Duston reviewed salient features and answered questions. A motion to dispense \$280.66 for purchase of Frisbees dispensed to children at the August 2006 Wood County Fair was made by Currie and seconded by Perry with unanimous assent.

Special Funds Coordinator: Perry discussed a detailed summary of the special accounts prepared for this session and answered queries. A motion originating from the discussion was made by Fallows and seconded by Perry to reinvest the Zimmerman CD for 5 months at a rate which is assumed to be in the 5.2% range. The motion passed without dissent.

DIRECTOR'S REPORT: Munger thanked the Friends for the significant support of the Wood Parks booth and expressed his happiness with the success of the project. He noted that of the passes purchased for volunteers only two were used, which prompted him to suggest that in the future it would help if the parks office was provided prospectively with a list of volunteers. He distributed new brochures prepared for Wood Co Parks by the staff. The brochures included a new colored compendium of all of the parks in the system, one featuring the Knight Preserve and another, the Slippery Elm Trail. He described the unveiling of the refurbished farrowing house at the Zimmerman farm which is redesigned as a conference and educational resource room, retaining some of its former identity in the form of mural-like pictorial references to its original along with other original pictorial references of other structures on the farm. He discussed in detail

other improvements at the other parks. There will be two new signs erected at Cricket Cove and the Bradner park.

Munger discussed the general concern about the potential negative impact of the Tel amendment on the park system in particular and other state entities as well. A discussion ensued during which it was pointed out that townships, counties and various state agencies had passed resolutions of opposition to the Tax Expenditure Limitation (TEL) amendment which is on the upcoming November ballot. At the request of one of the trustees, Munger distributed a copy of **A RESOLUTION OPPOSING THE TAX EXPENDITURE LIMITATION AMENDMENT TO THE CONSTITUTION OF THE STATE OF OHIO** to each member present for further evaluation under the New Business portion of the meeting.

Munger discussed the importance of placing the Wood County Parks renewal levy proposal on the ballot for 2007 or 2008. He emphasized that by that time the benefits to the park system from the Ohio tangibles tax will have been phased out by then which will necessitate increasing the levy beyond the replacement level. The renewal levy topic provoked extensive discussion much of it related to timing and voter targeting..

COMMITTEE REPORTS

Finance: Approval needed to reinvest CD \$12,000 greenhouse fund CD. A motion was made by Duston, seconded by van Duynes to invest \$12,000 of the greenhouse fund as a CD for five months. Margaret Bundy has volunteered to audit the Friends accounts.

Volunteers: Currie appealed for volunteers for Thurs. 5-8 PM and Sat. 6-8 PM for the Pemberville Fair and for the Friends mailing preparation to be held on August 24th at the Wood County parks Office.

Fall Birdseed and Bulb Sale: The cost of premium mix seed has increased. It is likely that the variety of bulbs will be increased. Planning is on schedule.

Program: Martel has arranged for Julie Shieldcastle to present her program on Winter Birds in Northwest Ohio for the October 15th general meeting.

Strategic Plan: Members were reminded to bring five ideas for consideration in the next year's strategic plan.

NEW BUSINESS

The document, **A RESOLUTION OPPOSING THE TAX EXPENDITURE LIMITATION AMENDMENT TO THE CONSTITUTION OF THE STATE OF OHIO**, was placed on the table for consideration. After discussion a motion was made by Campbell, seconded by Fallows that the Friends go on record to support the resolution of opposition reviewed. The motion carried without dissent.

Suggestions were made by Perry to enhance membership recruitment during the Wood County Fair which included; 1) a contest with a prize for the volunteer who recruited the greatest number of new members while on duty at the fair., 2) a drawing for free memberships . The list of persons generated could then be used for membership solicitation.

Westmeyer asked for a volunteer to prepare the booklet for the Friends 2006 Annual Report.

A motion for adjournment was made by van Duyne and seconded by Currie at 5:25 PM

**The next board meeting will be held on Sept 20th at 1600 Hr.
At the Wood County parks Headquarters
Members are always welcome at FWCPD meetings**

(prepared by E Campbell MD, acting secretary)

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
July 19, 2006

Present: Trustees Campbell, Currie, Duston, Foster, Kepke, Koehler, Kolva, Martell, Perry, Van Duyne and Westmeyer. Staff: Munger.

Excused: Green-Hales, Scherer,

The meeting of FWCP was chaired by President Westmeyer.

The minutes of the May meeting were approved on a motion by Campbell, second by Duston. All yes. Koehler will be out of the country in August and September; Campbell volunteered to take minutes in August with Kepke as a back up. No plan was determined for September. Due to difficulties downloading the minutes, it was decided to send them to members in hard copy with a posting on the web.

OFFICER'S REPORTS

Treasurer's Report: Jean Duston distributed the treasurer's report showing year to date income from fund raising at \$10,314 and a total in all funds of \$52,980.42. She noted the \$75 credit in promotions expenses is income received from the sale of FWCP shirts; she has not received a bill for same. Martell moved the report be accepted, second by Currie, all yes.

Special Funds: Nancy Perry distributed her report which shows an ending bank balance on June 30 at \$4,087.05 and endowment funds month ending at \$17,378.13. She reported that the \$760 bank error has been corrected. The Zimmerman CD of \$2,584.77 was rolled over into 3-month CD on May 19 and will be due again in August. Duston moved the report be accepted, second by Kolva, all yes.

DIRECTOR'S REPORT

Neil Munger reported that the staff is preparing for the fair and has had door prizes donated for the raffle. The tent will be in the same vicinity as previously but moved to the front. There will be opportunities for involvement of all with a scavenger hunt planned for the kids and a survey for adults. Martell said that 1000 Frisbees were ordered from Century and have arrived.

Munger mentioned recent promotion and marketing efforts and noted the positive response from the front page article in the July 3 edition of the Sentinel Tribune. Members viewed a television spot promoting the Otsego Canoe Livery which was produced by Seagate Productions and currently airing on Channel 11. Munger indicated that the spot has been very successful with a direct result of increased business for the livery. Other marketing efforts include a new Parks District full color brochure that will be ready for the fair.

Plans for a deck off the great room at the W.W. Knight Center have been approved by the architect for building inspection.

COMMITTEE REPORTS

Membership -Westmeyer reported that membership efforts are showing good results which she

attributed in large part to the extensive publicity for the Spring Greenhouse Gala event. The first membership mailing is scheduled to be prepared for mailing on August 24; Westmeyer will assist Van Dyne with the project. The newsletter will go out on September 18 and a membership reminder mailing is scheduled for October 13.

Finance and Budget - Duston reported that a CD currently held in the amount of \$10,400.76 is due 7/21/06. A 3-month CD or 12-month CD is today yielding 4.25%; a 5-month CD yielding 4.89% Greenhouse CDs in amount of \$6,157.16 due 2/22/07 and \$12,045.96 due 8/22/06. Duston made a motion to reinvest the \$10,400 at the best rate CD up to six months. Perry seconded the motion, all yes.

Volunteers - Chair Richard Currie requested volunteers to fill shifts at the Wood County Fair from 5:30 p.m. to 8:30 p.m. on Tuesday thru Friday and Saturday/Sunday shifts from 2-4 p.m., 4-6 p.m. and 6-8 p.m. There is only one pass a day available, it was suggested that volunteers pay the admission fee to simplify things. The Pemberville free fair scheduled from August 16-19 will need volunteers on Thursday and Friday from 5-8 and Saturday 4-6 p.m. and 6-8 p.m. Currie will also need volunteers to assist with the membership mailing on August 24.

Fall Sale - Perry reported that the committee is ready to begin planning for the sale.

The staff meeting picnic was held on June 27 with trustees Duston, Foster, Kolva, and Westmeyer attending. Judy noted that they could have used more sandwiches and will plan to order four next year. The next staff meeting will be at 12:30 on July 25 at Otsego. Perry will try to attend.

OPERATING REPORTS

Public Relations: Joanie Foster has been working on the display board for the Fair; she has photos from the Gala but requested photos from the plant sale and the May meeting.

Hospitality - Kolva had nothing to report.

Program - Jan Martell is working on future programs and hopes to confirm a program on winter birds for the October general meeting.

Website - No report

Strategic Plan - Earl Campbell led a review of the 2006 Strategic Plan Goals and Implementation Timeline. Accomplishments to date include:

- Enhancing income with a successful Greenhouse Gala, diversified fall and spring sales and a life member add gift mailing
- Increasing visibility with FWCP website and at Wood Co. and Pemberville Fairs.
- Emphasizing interaction with staff by attending meetings and events.

Improvement needs to be made in areas of

- Improving volunteer integration into FWCP projects
- Membership growth
- Connecting with other groups to support safe bicycle access to parks.

Discussion continued on the membership growth challenge. The question was raised about our current meeting schedule and whether we may want to consider changing our meeting time to attract and accommodate new and younger members. Discussion will be continued in August and

new ideas for the 2007 Strategic Plan will be brought to the September meeting.

New Business

Munger reported that following a discussion with Chris Smalley it was determined that we do need a tree for the Wood County Fair raffle. Chris will talk to Dick Bosdorff to see if they are willing to share the price. A motion to allocate \$100 for the purchase of a tree was made by Campbell, second by Koehler, all yes.

Kepke noted an August 28 deadline for newsletter information.

Westmeyer reported that her brother-in-law is unable to perform the internal audit due to insurance concerns. It was then determined that according to the trustee by-laws an audit can be done by the membership; a CPA is not required.

There being no further business, the meeting was adjourned at 5:30 on a motion by Campbell, second by Van Dyne.

Respectfully submitted,
Pat Koehler, Secretary

The next board meeting will be held on August 16 at 4:00 p.m.
at the Wood County Park District Headquarters

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
May 21, 2006

Present: Trustees Campbell, Currie, Duston, Fallows, Foster, Gagle, Green-Hales, Kepke, Koehler, Kolva, Perry, Scherer, and Westmeyer. Staff: Munger. Guest: Marcia Broadright

Excused: Martell, Samples, Van Duyne

The meeting of FWCP was chaired by President Westmeyer.

The minutes of the April meeting were approved on a motion by Campbell, second by Currie. All yes.

OFFICER'S REPORTS

Treasurer's Report: Jean Duston distributed the treasurer's report together with a summary of the recent fundraisers. Income for the Greenhouse Gala comprised of contributions, sponsors, ticket sales and auction income totaled \$12,212. With expenses of \$2,945.73 the current net for the event is \$9,266.27. Receipts from the plant sale were \$4,230.25 with expenses of \$2,625.60. The net is \$1,604.65. The sale of native plants which amounted to \$1,447.27 will be directed to the greenhouse fund. Neil Munger reiterated that income from sale of native plants must be kept separate and excluded from any funds deposited to the PAC fund. Jean will secure a three month CD to temporarily hold the funds. Fallows moved the report be accepted, Kepke seconded, all yes.

Special Funds: Nancy Perry the report which shows a corrected ending bank balance on April 30 at \$4,085.97 and endowment funds month ending at \$17,378.13.

DIRECTOR'S REPORT

Neil Munger reported that the staff is having a busy spring season with planting and mowing and getting the parks ready for the summer. Campbell reported that he has observed disrespectful conduct at the W.W. Knight facility and asked what the procedure is for handling those incidents. Neil responded that it should be reported immediately to one of the rangers.

Westmeyer announced that Neil prepared the application to nominate Bob Boyd for the Spirit of Wood County Award. The Board of County Commissioners selected Boyd to receive the award which will be presented to him during Heritage Day Weekend on Sunday, June 11 at 2 p.m. at the Wood County Historical Society. Duston and Munger will attend.

COMMITTEE REPORTS

Spring Sale - Mickey Kolva reported that the sale went well despite bad weather. Delivery was prompt on Thursday which made it possible to set up the day before the sale. She reported that we received a good variety of plants from Bosdorff's. Chris Smalley provided native plants which contributed in large part to the success of the sale. Mickey will provide a list of people who purchased plants to Char Scherer who will add them to the membership prospect list.

Membership -Char Scherer reported that we have nineteen new members to date for 2006. There are 564 currently on the mailing list including 76 "05's" that will be carried for one year.

Finance and Budget - Included in treasurer's report.

Volunteers - There is a need for receptionists during the summer at the Knight Preserve.

Public Relations: Joanie Foster requested that members send her photos that they may have taken at the Greenhouse Gala or the plant sale so she can include them in the display that will be set up for the Fairs.

Hospitality - There will be a park district staff meeting at the Knight Lodge on Tuesday, June 27 with the Friends group providing lunch.

Program - Jan Martell reported getting good feedback on the program on controlled burns presented by Chris Smalley. She requested any suggestions for future programs.

Fall Sale - The sale is scheduled for October 28 and will need to make up the balance of the \$2000 for the PAC fund. Nancy Perry and Mickey Kolva graciously volunteered to assist with the event. Discussion followed on what items might be attractive to buyers and suggestions were:

- Don't sell bird feeders - the market is saturated at this time of year.
- Secure a variety of bulbs.
- Consider bluebird or bat houses.

Other Business

Wine and Cheese Event- Judy suggested that the committee hold a meeting to critique the event and asked for suggestions from the membership. Comments included:

- The success was probably related to the urgency of the special project (greenhouse) and may not have the same level of success as an annual event.
- Consider a wine, cheese & auction event every two years with a special focus/need
- Food was excellent, shrimp was a good addition.
- Auction went well but may want to consider a combination of silent and live.

Strategic planning is on track and will be on the agenda for discussion in July.

The next Trustee meeting is July 19. Agenda items include discussion on the Wood County Fair and a review of chairs of standing committees. Neil reported that the tent at the Fair will be moved closer to a high traffic area; Mickey will order additional shirts for board members and volunteers who will be asked to wear them during their Fair shift. Judy will call Jan Martell who will order items to give away.

There being no further business, the meeting was adjourned at 4:15 on a motion by Campbell.

Respectfully submitted,
Pat Koehler, Secretary

The next board meeting will be held on July 19 at 4:00 p.m.
at the Wood County Park District Headquarters

Minutes of the Friends of Wood County Parks Spring Meeting

May 21, 2006

The Spring General Meeting of the Friends of Wood County Parks was held at the W.W. Knight Nature Preserve in Perrysburg. Over 40 people were in attendance.

President Judy Westmeyer opened the meeting by thanking the Hospitality Committee for preparing and serving a wonderful lunch.

She announced that the Wine, Cheese & Art event to benefit the greenhouse was very successful as was the recent Spring Plant Sale. She thanked all who participated and said that \$18,000 has been raised by the Friends fund raising in the last few years.

Program chair Jan Martell introduced the extremely talented show choir of Perrysburg High School who performed a variety of songs for the pleasure of the guests.

Parks staff member, Chris Smalley, presented the program entitled "Fire in the Parks"

The meeting was adjourned at 3:00 p.m.

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
April 19, 2006

Present: Trustees Campbell, Currie, Duston, Fallows, Foster, Gagle, Kepke, Koehler, Kolva, Martell, Perry, Samples, Scherer, Van Duyne and Westmeyer. Staff: Munger

Excused: Green-Hales

The meeting of FWCP was chaired by President Westmeyer.

The minutes of the February meeting were approved on a motion by Campbell, second by Martell. All yes.

OFFICER'S REPORTS

Treasurer's Report: Jean Duston distributed the treasurer's report. The major expenditure for the month was \$1,901.33 for publishing the WCPD annual report which was printed in the Bluffton News (North Baltimore) Perrysburg Messenger and Bowling Green Sentinel Tribune. \$360 was received in memberships. Greenhouse Gala income in the fund raising account is \$7,105 to date while gala expenses are \$1,249.74 including \$150 for a liquor permit. Plant sale expenses of \$175.35 are for printing the order blanks. Fallows moved the report be accepted, Kepke seconded, all yes.

Special Funds: Nancy Perry has changed the format for this report. The bank balance is awaiting correction of a bank error showing an automatic withdraw of \$760.37. She will also attempt to get the balance for the endowment updated. A Zimmerman CD is due May 14 and it was decided to roll it into another short term CD which would yield the best interest rate.

DIRECTOR'S REPORT

Neil Munger reported that the W.W.Knight brochure is the newest park publication and plans are in the works to update the Slippery Elm brochure and produce a full color park district wide piece. He believes that more marketing of the parks will increase park attendance. The staff will be working on a power point slide presentation with narration over the summer that can be used by any staff or volunteer in promoting the parks at presentations and meetings. The staff will also be updating the Park District strategic plan and reported that they have met most of their previous goals.

Applications for the Spirit of Wood County Award is due April 28. It was suggested that Bob Boyd would be a worthy recipient; he has been active in the county, has been a Park Commissioner and was named the Citizen of the Year in Perrysburg. Neil volunteered to work on the application.

COMMITTEE REPORTS

Spring Sale - Judy thanked Neil and Chris Smalley for preparing the order forms. Delivery of the plants is scheduled for Thursday, May 11 and volunteers are needed to unload the trucks and put out the orders and also to work the sale on May 13 from 10:00 am - 1 pm. Dick Currie will schedule volunteers. Lee Gagle mentioned that the order form is also available on the web. \$2,000 of the proceeds from the plant sale will be transferred to the PAC fund with the remainder to the greenhouse fund. Neil Munger stated that income from sale of native plants must be kept

separate and excluded from any funds deposited to the PAC fund. Chris Smalley will be transplanting the native plants to bigger pots and will have them available for sale if all goes well.

Membership -Char Scherer reported that the "Join Us" brochure has been updated and 500 copies printed; she will have some available at the Greenhouse Gala. Deb Nofzinger notified Char of two members who have completed 50 volunteer hours each and will receive a one year complimentary membership for their efforts.

Public Relations: Joanie Foster has sent press releases about the gala and reported that the Perrysburg Messenger has promoted the event twice, Steve Pollick mentioned the gala in his "Datebook" and Barb Hendel will send a photographer from the Blade.

Finance and Budget - Jean Duston stated that there is not a lot to report early in the fiscal year; some budgets are over and some under at this point.

Program - Jan Martell reported that the program on controlled burns is set for the May 21 membership meeting and will be presented by Chris Smalley. She has confirmed a choral program by the Perrysburg High School and is planning a fishing derby for the children.

Volunteers - Dick Currie is scheduling volunteers for the Greenhouse Gala and the spring plant sale.

Other Business

Wine and Cheese Event- Judy reported that the auction items will be set up on Thursday and all other set up for the event done on Friday and Saturday. Most of the food will be served on bistro tables set in various rooms with the intent being to keep people moving around. A welcome table will be set up in the lobby where people may pick up their wine glasses and Neil Munger will welcome guests at 7:30 and serve as emcee for the auction. Committee chairs have everything under control and all are looking forward to the event. Time was spent determining the number of volunteers needed; Dick Currie will make contacts and finalize the schedule.

A question was raised about whether to use the endowment interest, which is currently accrued at \$2,184, for the greenhouse project. Following discussion it was suggested that we wait until next year to decide if this money should be used for this project.

Lee Gagle is using a program called Picasa to enhance and organize photos for the web site. He reported that he will have a slide show prepared for the Gala.

The next Trustees meeting is May 21 following the general membership meeting at W.W. Knight Preserve.

There being no further business, the meeting was adjourned on a motion by Campbell.

Respectfully submitted,
Pat Koehler, Secretary

The next board meeting will be held on May 21 at W.W. Knight Nature Preserve

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
March 15, 2006

Present: Trustees Duston, Fallows, Foster, Green/Hales, Kepke, Kolva, Martell, Samples, Scherer, Van Duyne and Westmeyer. Staff: Munger and honorary member Marsha Broadright.

Excused: Campbell, Coon, Currie, Gagle, Koehler, Perry

The meeting of FWCP was chaired by President Westmeyer.

The minutes of the February meeting were approved on a motion by Duston, second by Kolva . All yes.

REPORTS

Mary Ann Presar will be invited to the next Trustees meeting - she has been recommended as a possible new trustee.

Treasurer's Report: Jean Duston distributed the treasurer's report. The major expenditure for the month was \$860 for the annual report. Kepke moved the report be accepted, Martell seconded, all yes.

TEL AMENDMENT:

The Citizens for Tax Reform, a group led by Secretary of State Kenneth Blackwell, has collected enough signatures to place a constitutional amendment calling for a tax and expenditure limitation (TEL) on the fall 2006 ballot. The proposal:

- limits what parks can save in a rainy day fund to 15% of expenditures in the previous year for emergencies or in case the levy did not pass. (For example \$900,000 down to \$200,000)
- local government funds taken away - means more competition for levies, etc.
- limits increase in expenditures to 3.5% per year.

The majority of registered electors at an election passes amendment (not the number of people voting.) If amendment passes, no shows would be NO votes for any levy.

Parks cannot afford passage of this amendment. This amendment would cut taxes for taxpayers but be disastrous for local parks, county parks, fire departments, etc. as they could not save up for fire trucks, park buildings, etc.

CAP Amendment will also be on the ballot - originated by Jim Petro.

The Coalition for Ohio's Future is opposing the TEL Amendment. For more information, access TEL Amendment and Coalition for Ohio's Future on the internet.

Announcements: Gloria Green-Hales announced an upcoming combined meeting and program of speakers discussing clean water and the management of it. Groups participating are Perrysburg League of Women Voters, Country Garden Club of Perrysburg and the Wood County Park District.

Joyce Kepke will attend the Parks staff meeting on March 28.

COMMITTEE REPORTS

Membership -Char Scherer reported that she has received four new memberships and one life membership. The "Join Us" brochure is two years old and needs to be updated and reprinted. Fallows made a motion to update and print 500 copies. A second was made by Van Duyne, motion passed. Char and Neil Munger will update information about number of parks, acreage, etc.

Public Relations: Joanie Foster is preparing press releases for the April 22 fund raising event and reported that the posters are finished and ready to be placed.

Finance and Budget - Jean Duston provided Chris Smalley with a budget that was required for the Nature Works grant. Our 501C3 papers are filed in the Parks District office under By Laws and Documents.

Program - Jan Martell stated that the program for the May 21 membership meeting will be presented by Chris Smalley on controlled burns. She is waiting to hear from Pam Williams to confirm a 20 minute choral program by the Perrysburg High School. She also is planning a children's program and requested suggestions for programs of interest to children.

Other Business:

A number of questions have been raised about the Trustee Membership list, terms served and expiration dates. Trustees and dates need to be checked so an equal number of trustees will share each expiring term.

Plant Sale: Lakewood will supply regular flats and baskets this year. Bosdorffs will add three flats of a variety of different flowers from which buyers can choose. There will be a meeting at the W.W. Knight Center on Tuesday, March 21 at 11:30 a.m. to work on the sale. Green-Hales, Kolva, Foster and Westmeyer will attend.

Wine and Cheese Event: Marsha Broadright asked for donations for the silent auction and reported having 30 items thus far. She asked if replies were received from the sponsor letter; only one was received, that being a \$50 gift certificate from Envirotech. Marsha will not be here in April and has asked Cindy Rigel and Pat Weaver to take her place.

Volunteers are needed on April 7 to prepare the newsletter mailing. Judy Westmeyer will call chair Dick Currie to request volunteers for that date and for the Wine and Cheese event.

Newsletter editor, Joyce Kepke, reported that she needs articles from Judy about the plant sale and from Judy and Joanie Foster about the upcoming Wine and Cheese event. Other information is ready to go to press.

The next Trustees meeting is April 19 at 4 p.m. at Park District Headquarters.

Chris Smalley needs information to complete the grant application including:

- Friends commitment in the budget to provide matching funds in the amount of \$18,000 (\$6,000 per year for three years)
- List of all board members with their professions/officer titles
- Most recent audit
- Tax exempt certificate

There being no further business, the meeting was adjourned on a motion by Samples.

Respectfully submitted,
Marsha Broadright, recording secretary in Pat Koehler's absence.

The next board meeting will be held at 4:00 p.m. on April 19 at Park Headquarters

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
February 19, 2006

Present: Trustees Coon, Currie, Duston, Gagle, Green/Hales, Koehler, Kepke, Kolva, Martell, Samples, Van Duyne and Westmeyer Staff: Munger

Excused: Campbell, Perry, Scherer

The meeting of FWCP was opened by President Westmeyer at 3:30.

The minutes of the January meeting were approved on a motion by Duston, second by Van Duyne. All yes.

OFFICER'S REPORTS

President: Report later in agenda.

Vice President: No report.

Treasurer's Report: Jean Duston distributed the treasurer's report and proposed budget as approved by the general membership. She noted that \$550 has been received in contributions and sponsorships for the Greenhouse Gala. An 18 month CD will be coming due in July that is currently earning us less than 2%.

Special Gifts Coordinator Bob Coon reported that the only activity in special gifts was the interest income of \$.35. The Zimmerman CD will be coming due soon but action will be recommended by incoming special gifts coordinator, Nancy Perry.

PARK DISTRICT DIRECTOR'S REPORT: Neil Munger reported that the staff is gearing up for spring; mowing will begin in March. They are currently cleaning and refurbishing equipment and working on the nature office at WWKnight. As weather permits they will begin building a deck at the center. Park planning is in progress; plans are being put on paper and will be available in the parks for public awareness. Parking lights will be erected at WWKnight thru ODOT funds that were provided to purchase lights and paving of the lot.

COMMITTEE REPORTS

Spring Sale is in immediate need of a chair and the issue must be decided. Following discussion it was decided that the sale will be organized under a committee with duties assigned to volunteering members.

- Judy Westmeyer will contact Lakewood to order hanging baskets
- Chris Smally/Neil Munger will contact Bosdorff's to arrange purchase of flats of annuals and perennials
- Lee Gagle will assist with the printing of the order blank and posting it on the web
- Joyce Kepke will write the article for the newsletter
- A committee comprised of Gloria Green/Hales, Jan Martell, Mickey Kolva, Pat Koehler and Judy Westmeyer and any others who wish to assist will meet on March 16 at 10:00 a.m. at the Park Headquarters to organize other details of the sale.

Membership - No report

Public Relations No report

Finance and Budget - Budget as proposed and accepted by general membership.

Fund-raising Gala - The organizational plan and list of sponsors that have received a letter requesting support were distributed. Invitations were addressed and are ready for mailing on March 1.

Program - Jan Martell stated that the program presented today by Steve Pollick was a good draw with over 80 people in attendance. The program for May will be presented by Chris Smalley on controlled burns. She hopes to add a musical high school group to the May program.

Volunteers - will be needed to prepare the newsletter for mailing on April 10 as reported by chair, Richard Currie.

Other Business:

Chris Smalley will be writing and applying for a grant from the Andersons for the greenhouse project which must be submitted by a non-profit. A motion was made by Currie with a second by Koehler that the FWCP sponsor the grant. All yes.

The 2006 calendar was presented with a correction noted for the May 21 membership meeting that will be held at the WWKnight Center instead of Otsego Park as listed.

Lee Gagle asked if trustees wished to have their email addresses added to the listing on the web. The consensus was not to include that information.

Kepke announced that the deadline for the Spring newsletter is March 20.

There being no further business, the meeting was adjourned at 4:20 p.m.

Respectfully submitted,
Pat Koehler, recording secretary

The next board meeting will be held at 4:00 p.m. on March 15 at Park Headquarters

Minutes of the Friends of Wood County Parks Annual Meeting

February 19, 2006

The Annual Meeting of the Friends of Wood County Parks was held February 19, 2006 at 1:00 p.m. at the Otsego Park shelter with over 80 members attending. President Ken Fallows presided. He opened the meeting by thanking the Hospitality Committee of Emmy Hann, Anne Donald, Mickey Kolva and Sandy and Chuck Hayden for lunch. He also thanked Gloria Green and Walter Hales for the unique table decorations that recognized and promoted the upcoming Wine, Cheese and Arts for the Parks event that will be held on April 22. The event is being held to raise funds to build a new greenhouse essential to raising and restocking native plants for the parks that were previously grown in the Agricultural Incubator, no longer available due to increasing rental costs.

The fundraiser is being chaired by Joanie Foster and Judy Westmeyer. Ken introduced artist Sid Winfrey who is donating items for the silent auction. He also introduced Wood County Commissioner Tim Brown.

Ken thanked Nancy Perry for preparing the annual report which was available to those members in attendance.

The slate of new trustees was to be re-elected were presented; those being:

Richard Currie
Jo Van Duyne
Pat Koehler
Mickey Kolva
Judy Westmeyer

A motion to accept the nominees as trustees was made by Charles Hayden, with a second by Nancy Parker. Motion passed.

The slate of officers was announced; those being

Judy Westmeyer, President
Vice President -to be filled
Pat Koehler, Secretary
Jean Duston, Treasurer
Nancy Perry, Corresponding Secretary and Special Gifts Coordinator

A motion to accept the slate of officers was made by Lee Gagle, with a second by Bob Coon. Motion passed

A proposed budget for 2006 was presented by Treasurer Jean Duston who made a motion that the budget be accepted. A second was made by Mickey Kolva. Motion passed

President Judy Westmeyer thanked outgoing president, Ken Fallows, for his leadership during the past two years and presented him with a gift of appreciation.

Program chair, Jan Martell, introduced Steve Pollick, Outdoors Editor of the Blade, who shared his experience of the Iditarod Trail Sled Dog Race as he followed in a bush plane. With slides and commentary he described the 1100 mile race which commemorates a run on the trail in 1925 to deliver serum to a village that was suffering from an epidemic. The annual race from Fairbanks to Nome began in 1974 and has 60-80 teams of 16 dogs that pull the mushers during the 10-17 day race. He described the preparations of the mushers and the core of volunteers, care of the dogs and the unusual circumstances that contribute to the interest and success of the annual event. For detailed information on the race, he suggested seeing the official web site which is www.iditerod.com.

The meeting was adjourned at 3:00 p.m.

Respectfully submitted by Pat Koehler, Secretary

Friends of the Wood County Park District

Minutes of the Board of Trustees Meeting

January 25, 2006

The regularly scheduled meeting on Jan. 18 was cancelled due to power outage.

Present: Trustees Coon, Duston, Fallows, Foster, Green/Hales, Koehler, Kolva, Martell, Perry, Samples, Scherer. Staff: Munger and Smalley. Honorary member, Marsha Broadright was a guest.

Excused: Campbell, Currie, Gagle, Kepke, Light, Van Dyne, Westmeyer.

The meeting of FWCP was opened by President Fallows at 4:10.

The minutes of the November meeting and the agenda were approved on a motion by Martell, second by Samples. All yes.

OFFICER'S REPORTS

President: Ken Fallows corrected the date for the Annual Membership Meeting posted on the calendar from February 26 to February 19. The date for the May General Membership meeting was changed from May 14 (Mother's Day) to May 21. That meeting will be held at the Knight Lodge. The Friends/WCPD staff picnic was changed from June 15 to June 27.

Ken announced the resignation of Lisa Bundy as a trustee.

A motion to nominate Judy Westmeyer for FWCP President was made by Perry with a second by Martell. Nominations from the floor were requested; hearing none Duston moved that nominations be closed and Kolva seconded the motion. All yes. Other officer positions filled by the nominating committee include Jean Duston as Treasurer (one year term), Pat Koehler as Secretary and Nancy Perry as Special Gifts Coordinator. Perry will work with Duston during the next year and will then assume the position of Treasurer in 2007 at which time special gifts will be combined into the financial reports of the Treasurer. Mickey Kolva volunteered to assume the Hospitality Chair position. Nominations will be presented to the general membership for approval on February 19.

A rotation of trustees was discussed at length with a decision made to extend several members' terms. The plan will be presented for general membership acceptance in February. Ken again stressed the need for new members and trustees and requested that each trustee take the responsibility for involving others in the organization.

Vice President: No report

Special Gifts Coordinator Bob Coon reported little action in the past several months. Interest accrued in November was \$.34 and \$.35 in December. \$712 was moved from the unspecified account to the Zimmerman Fund account. Details of this accounting to be presented in February.

Treasurer's Report: Jean Duston distributed the treasurer's report and noted that two Certificates of Deposit have been purchased; one in the amount of \$20,104.20 in the operating fund which yielded \$262.01 in interest for 2005 and a \$6,000 CD held for the greenhouse project which yielded \$21.99 in interest for 2005. The balance in the operating fund at year end was \$35,327.37.

Other transactions included a transfer of \$2,000 from the fund raising account to PAC and a transfer of \$815.94 from the fund raising account to the general account.

A motion to approve the treasurer's report was made by Perry, second by Kolva. All yes.

The audit is pending.

Jean presented a simplified treasurer's report form for consideration. Trustees agreed that the new form was preferred and it will be adopted for reporting use.

PARK DISTRICT DIRECTOR'S REPORT: Neil Munger reported that the greenhouse project has been the issue of focus. WCPD received word in December that due to reduced funding for the Agricultural Incubator, rental fees for WCPD would be \$5,000 a bay with a projected annual rental of \$15,000. As a comparison, space used in previous years has been compensated with a \$350-400 annual donation. Bosdorff Greenhouse owner, Dick Bosdorff, has offered the district temporary use of space on their site for a small sum to cover utilities. Chris Smalley reported that he will meet with Dick at the end of February to finalize details. He plans to grow less than in previous years but will be able to provide plants to complete planting the LOONA area and add to other district parks. In response to a question he responded that there may not be enough space at Bosdorff's to provide the usual number of native plants for the Spring Sale.

Munger said that the staff is considering options for a support structure on the Reuthinger site and have decided to hold off applying for a \$21,000 Nature Works grant due to the stringent construction requirements. One option was a turn-key ready pole barn structure but the estimate received was \$280,000. Another option under consideration is to renovate the small house on the Reuthinger property for staff use and build a less expensive pole barn structure without plumbing behind it. They will continue to evaluate building options together with paving requirements by Perrysburg Township.

COMMITTEE REPORTS

Membership - Char Scherer reported that the life member mailing and sponsor mailing was completed. Jan Martell stated that there are 552 current members and new memberships have increased from 24 new in 2004 to 41 new in 2005 and 5 new thus far in 2006. Friends brochures are available and Chris Smalley volunteered to distribute those at various parks.

Public Relations chair Joan Foster announced that she has sent press releases to county newspapers to promote the general membership meeting on February 19 with guest speaker Steve Pollick.

Finance and Budget - Jean Duston distributed the proposed budget for 2007 and commented on several entries. She has increased the amount budgeted for the greenhouse from \$6,000 to \$14,700 based on the immediate need to construct that building. If the April fundraiser yields less than the goal of \$12,500, there is enough money in reserves to cover. Duston moved that the Trustees recommend the budget be presented at the annual meeting for approval. Second by Perry. All yes. Ken praised Jean's work in revising reports and initiating a budget system that will be her legacy as she enters her last year as Treasurer.

Discussion followed on revised plans and needs for the greenhouse. Chris Smalley stated that

estimated costs now are \$20,000 for the actual greenhouse components and \$5,000 for a installation glass specialist. Work to prep the site for water, power and gas lines will be done by construction people to keep the cost down. When completed, capacity will exceed that of the Agriculture Incubator and will enable staff to grow native and tree species. Chris stated that grant funds are also available from the Anderson's; the park staff could write grant but it needs to be presented by the Friends with an April 15 deadline. Another grant he was researching from the Stranahan Foundation is no longer available but he will continue to explore.

Fund-raising Gala progress report was made by Joanie Foster. Donations are being received as a result of the life member and sponsor mailing and will be included in Duston's February financial report. 1000 invitations will be addressed on January 31 at Foster's home and will be mailed March 1 with the expectation of receiving 300 reservations for the event. Deb Nofzinger will be making posters to distribute in the county.

Koehler and Broadright have compiled a list of prospects for the silent auction and are ready to begin solicitation. Many donor prospects are also on the sponsor list so those businesses will be contacted after sponsor follow-up calls are completed. The list will be distributed at the February meeting and trustees will be encouraged to contact those prospects they know or solicit others not on the list.

Spring Sale discussion followed with consideration of foregoing the sale this year. As Westmeyer moves into President's position the committee is without a chair. It was suggested that it would be difficult to retain interest and support if we abandoned the sale this year. Although both will be gone on the day of the sale, Koehler and Kolva agreed to help and will confer with Judy on organization and preliminary work. Chris Smalley also volunteered to assist. It was suggested that promotion for the May 13 sale be out by the end of March and since we will not have the volume of native plants as in the past we considered adding a greater variety to our offerings. We will continue to get flats from Lakewood and add other plants and perennials from Bosdorff's.

Program committee chair Jan Martell reported that the program is set with Steve Pollick for the February 19 Annual Meeting. Since the program will be of interest to children she is not planning to schedule a separate children's program.

The calendar was presented as amended. Munger noted that staff meetings for 2006 will be on the fourth Tuesdays due to his role as Kiwanis President.

A motion to accept Lisa Bundy's resignation was made by Perry, second by Koehler.

There being no further business, the meeting was adjourned at 6:05 p.m.

Respectfully submitted,
Pat Koehler, recording secretary

The next board meeting will follow the 1:00 p.m. Annual Meeting at the Otsego Lodge on February 19, 2006