

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
November 18, 2009

Present: Trustees, Campbell, Currie, Gagle, Green-Hales, Hale, Bob and Wava Hawker, Hayden, Jaffray, Kepke, Kisabeth, Koehler, Kolva, Martell, Perry, and Sheldrick

Staff: Neil Munger and Lori Anteau

Excused: Jo Van Duyne Guest: Marilyn Metti

The meeting was held at Parks Headquarters and was opened by Vice-President Shirley Sheldrick.

The minutes of the October meeting were approved on a motion by Campbell, second by Hayden.

OFFICER'S REPORT

President: Delayed until President Scott Kisabeth's arrival

Vice President No Report

Treasurer's Report: Nancy Perry presented reports for September and October. She noted October membership income of \$525. The total in checking account is \$26,803.44, \$22,421.89 in special funds, \$16,678.43 in Foundation, \$23,268.50 in CDs and \$7,354.96 in the PAC fund for a total in all FWCP funds of \$96,527.22. A motion to accept her report was made by Martell, second by Hale.

Special Gifts Report: Bob Hawker reported that the Zimmerman CD matures Nov. 26; he has researched rates and will renew the CD at the best rate and lock in for 12 months. \$300 that was earmarked for the endowment fund will be moved from special gifts to the Toledo Community Foundation as it is showing a more positive return.

Bob reported on the status of the Memorial funds.

- He stated that the bill of \$2,690 for the fountains and plaque at the W.W. Knight Preserve for the Coon Memorial exceeds the amount of \$1,955 currently in the fund. Perry made a motion to take \$500 the unspecified fund in special gifts and the balance from the general fund to pay the bill for the fountains. Second by Gwin. All yes.
- The Waring and Arrington fund donations will be used for benches
- A check has been written to the Park District in the amount of \$285 from the Zachman memorial fund. Anne Zachman's name will be noted on the plaque to be placed at the Knight Center.

In response to a question about the status of the PAC fund, Bob stated that he moved \$2000 to the fund in May. There is no limitation as what can be donated to the PAC fund on an annual basis. A motion was made by Kepke to move another \$2,000 from the special fund to the PAC fund. Second by Hayden. All yes.

President's Report: Scott Kisabeth reported that he met with strategic planning chair, Earl Campbell, and a 2010 calendar is being formed to support the plan and implementation goals. Members were asked to offer corrections and comments. Scott will forward the calendar to Lee Gagle who will email to members.

Staff Report: Lori Anteau asked who the Friends contact person is for the April 17 "Members Breakfast and Tour of the Greenhouse" event. Scott Kisabeth volunteered to work with Chris Smalley and will seek volunteers at the January meeting.

Lori also thanked board members who contributed bulbs and seeds to WCPD from the fall sale and indicated that those have been distributed to the parks. She reminded members of the Poinsettia tour at Bosdorff Greenhouse at 1:00 p.m. on Friday, Dec 4. Kolva noted that Dec. 4 is also the craft sale at OI which in part benefits FWCP. That event is 7:30 a.m. to 3:00 p.m.

DIRECTOR'S REPORT

Neil Munger reported on the completion of construction at Cedar Creek, showing slides of the progress and the completed project including paving of the drive and parking area, play-ground and restrooms. A grant was received from ODOT roadway funds to pay for the asphalted parking lot and drive and the playground equipment also received grant funding. He noted that the staff worked together as a team to accomplish this goal and commended them for their efforts. Plans for next year include adding stone trails and a picnic area at Cedar Creek.

He announced that WCPD has received a 50% matching grant for a total award of \$48,392.98 for playground equipment for the Bradner Preserve. The grant required equipment to be purchased and payment received before November 13, 2009. Installation will be done by the park staff in the Spring of 2010.

Neil has selected a perpetual plaque that will be placed in the lobby of the Knight Preserve. The plaque is 12x15 with twenty-four individual plates that can be laser engraved with up to three lines per plate to be used for memorials and honorariums. He will work with Earl Campbell to determine a heading for the plaque. Campbell made a motion to sequester \$125 from the general fund to pay for the plaque. Gagle second. All yes.

The WCPD email newsletter is sent bi-weekly, FWCP should notify Michelle if they want items placed in the newsletter.

Neil noted that Andrew Kalmar, WCPD Director previous to Neil, was hospitalized for a slight stroke but is expected to have a full recovery.

TRUSTEES COMMITTEE REPORTS

Strategic Plan and Nominating Committee:: The 2010 implementation goals document was distributed. Chair Earl Campbell introduced Marilyn Metti of Perrysburg, who is nominated to fill out the term for a vacant position. The nominating committee met on November 2 and submits the following report:

- Mary Gwin will be resigning at the end of the program year.
- Members renewing for a three-year term include Richard Currie, Pat Koehler, Mickey Kolva, Shirley Sheldrick and Judy Westmeyer.
- Two have accepted the nomination of trustee for a three-year term beginning February, 2010 including Marilyn Metti, Perrysburg and Loretta Rydman, Perrysburg.
- Slate of officers will be Scott Kisabeth, President, Shirley Sheldrick, Vice-President, Pat Koehler, Secretary and Nancy Perry, Secretary.
- Mentoring is suggested to transition new members to committee chairmanships. Although committee chairs are appointed by the president, consideration of interests and talents of potential new members should be considered.

Finance: No report

Volunteers - Chair Dick Currie will request volunteers for the February 1 newsletter preparation at the January meeting. Joan Jaffrey will plan to have coupons for the March fund raisers ready to insert in the mailing

Fall Sale: Mickey Kolva presented the final report for the fall bulb and bird seed sale together with a comparison of results from the 2008 sale. Income/expense as follows:

	<u>2008</u>	<u>2009</u>
Income	\$1,666.75	\$2,138.25
Expenses	<u>902.90</u>	<u>946.79</u>
Net Profit	\$ 763.85	\$1,191.46

She attributed the higher profit in 2009 to increased promotion.

OPERATING COMMITTEE REPORTS

Public Relations: No report

Hospitality: No report

Program: Shirley Sheldrick reported that Fred Folger, speaker at the October Membership Meeting, will return for the Annual Meeting in February to complete the history of the Maumee River from Grand Rapids to Lake Erie.

Web - Lee Gagle reported that all information has been updated. It was suggested that the organization's by-laws be available on the Trustee page in a downloadable format.

Membership - Jan Martell reported that she has processed 199 renewals to date.

There being no further business, the meeting was adjourned at 5:30 p.m. on a motion by Perry, second by Hayden.

Respectfully submitted,
Pat Koehler, recording secretary

**The next trustee meeting will be 4:00 p.m. on January 20, 2010 at WCPD Headquarters
Snacks to be furnished by Pat Koehler**

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
October 18, 2009

Present: Trustees, Campbell, Currie, Gagle, Green-Hales, Hale, Hayden, Jaffray, Kepke, Kisabeth, Koehler, Kolva, Martell, Perry, Sheldrick, and Westmeyer.

Staff: Neil Munger and Lori Anteau

Excused: Bob and Wava Hawker

The meeting was held at Otsego Lodge following the Fall General Membership meeting and was opened by President Scott Kisabeth.

The minutes of the September meeting were approved on a motion by Hayden, second by Currie.

OFFICER'S REPORT

President: Scott thanked the board members for their efforts and Shirley Sheldrick for arranging the excellent program at the preceding meeting.

Vice President: No Report

Treasurer's Report: Nancy Perry reported that the treasurer's report and the special gifts report have been prepared but are not available and will be filed in November. She noted no activity for the previous month and has not received any bills for the Knight Center project. Neil Munger stated that he has received invoices but they also include expenses for other WCPD projects. Campbell expressed concern about the accounting of the donation if a check is issued without specific invoices. Shirley Sheldrick made a motion that a check be issued to WCPD for \$18,000 for the remodeling project since a donation in that amount had been authorized in July; WCPD will be responsible for the accounting. The motion was seconded by Judy Westmeyer. The motion passed with two nays.

DIRECTOR'S REPORT

Munger reported that paving of the parking area at Cedar Creek has been completed, the play-ground is open and the restrooms will be completed in several weeks.

Campbell asked about the status of the Coon and Zachman Memorials; Neil stated that the water line is in and the fountain for the Coon Memorial has been received and will be installed soon. Per the March 2009 minutes the \$285 in the Zachman fund will be used for educational purposes. Hawker will issue a check in that amount and Munger will have a mock-up of the memorial plaque prepared for approval at the November meeting.

TRUSTEES COMMITTEE REPORTS

Strategic Plan discussion was led by Earl Campbell who presented a draft of the 2010 FWCP goals. Following discussion item E was amended to read "Each FWCP member will be encouraged to bring a friend, including younger members, to each quarterly membership meeting". He will work with Kisabeth to plan the implementation of the goals. A motion to approve the strategic plan goals as amended was made by Green-Hales with a second by Currie. All yes. Campbell thanked Joyce Kepke and Judy Westmeyer for their help in preparing the document.

Finance: No report

Volunteers - Chair Dick Currie thanked the three volunteers who prepared the newsletter mailing and confirmed volunteers for the fall sale on October 24.

Fall Sale: Mickey Kolva reported that preliminary sales are \$2,052 compared to \$1,666 in 2008 with 1220 bulbs ordered compared to 1,130 in 08. Some orders are yet to come. She will present a final report in November.

OPERATING COMMITTEE REPORTS

Public Relations: No report

Hospitality - Mickey Kolva thanked Neil Munger for cooking pork-a-leans for the general meeting (second day in a row) and requested that the board purchase a new coffee pot for Otsego Lodge. Earl Campbell so moved, Jan Martell seconded. All yes

Program - Shirley Sheldrick asked to be replaced as program chair next year.

Web - Lee Gagle will update the calendar; a request for improving the links on the WCPD website will be forwarded.

Membership - Jan Martell reported that 550 renewal letters have been sent. She asked who will be responsible for implementing membership goals on the strategic plan and was told that a sub-committee will be formed to oversee those goals.

Nominating Committee - Chair Earl Campbell reported that officers for the next year have been contacted with the following outcome:

Scott Kisabeth has agreed to be President-Elect

Shirley Sheldrick will serve as VP contingent on dropping the program chair position

Pat Koehler will continue as secretary unless someone else would like the opportunity.

Nancy Perry will continue as treasurer but suggests that we have someone in training to take over in the future. She will send a suggestion to Earl.

Six members are serving terms that expire in February 2010. Currie, Kolva, Sheldrick, Koehler and Westmeyer will continue. Mary Gwin will not. Dick Currie requested that a new chair or an apprentice be secured as volunteer chair. With a vacant position and Gwin's resignation, there will be two positions to fill on the board. The committee of Campbell, Westmeyer and Koehler will meet to complete the nomination process.

OLD BUSINESS -Joan Jaffray proposed that the board consider a month of fund-raising events at area restaurants in late February and March. She has been in contact with Max and Erma's and Pizza Hut in Perrysburg and Easy Street and Bob Evans in Bowling Green; they have benefit programs with various advance requirements and percentage of return. Joan volunteered to coordinate the effort. Promotion was discussed; information will be placed in the winter quarterly newsletter and will be available at the February Annual Meeting.

NEW BUSINESS - Mickey Kolva announced that she and her daughters will be part of a juried craft show to be held at Owens-Illinois on December 4. O-I donates 10% of the profits to charity and FWCP will benefit from part of that 10%. Anyone wishing to participate should

contact her. The show will be held on the campus at Levis Commons and is open to the public from 7:30 a.m. to 3 p.m. Mickey noted that Deb Nofzinger paved the way at O-I with her WCPD program relationship.

For the good of the order:

- Chuck Hayden commended the WCPD staff and the board members who participated in a very successful FunFest event on Saturday.
- Bill Hale seconded everyone's efforts - there were 921 in attendance!
- Judy Westmeyer suggested that these positive comments should be recorded as part of the park board meeting
- Lee Gagle suggested that plaudits also be printed in the newsletter.

The board concurred - negative comments should be countered by supportive positive reports!

There being no further business, the meeting was adjourned at 4:30 p.m. on a motion by Perry, second by Hayden.

Respectfully submitted,
Pat Koehler, recording secretary

The next trustee meeting will be November 18, 2009 at WCPD Headquarters
Snacks to be furnished by Mickey Kolva

Minutes of the Friends of Wood County Parks
Fall General Membership Meeting

October 18, 2009

The Annual Fall Meeting of the Friends of Wood County Parks was held October 18, 2009 at 1:00 p.m. at The Otsego Lodge. President Scott Kisabeth thanked Mickey Kolva and her committee, Kathy Kirkman and Cindy Winfree, for preparing lunch, with the assistance of Chef Neil Munger. There were over sixty members in attendance

Several announcements were made on upcoming events.

Kisabeth invited members to visit the W.W. Knight Center to see their membership dollars at work as improvements continue on the second floor finishing project.

Program Chair, Shirley Sheldrick, introduced Fred Folger who combined his profession as historian and his hobby of photography to develop a fascinating program on the history of the 150 mile long Maumee River. He took members on a visual trip from Ft. Wayne Indiana and the confluence of the St. Marys and St. Joseph rivers to a temporary stopping point at Grand Rapids, telling stories of people and places along the way. As Shirley presented a Certificate of Recognition to Fred, she indicated that a return engagement to complete the trip to Lake Erie would be welcomed.

The meeting was adjourned at 3:00 p.m.

Respectfully submitted,
Pat Koehler, FWCP Secretary

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
September 16, 2009

Present: Trustees, Campbell, Currie, Gagle, Green-Hales, Gwin, Hale, Hawker, Hayden, Jaffray, Kisabeth, Koehler, Kolva, Perry, Sheldrick, Van Duyne and Westmeyer.

Staff: Neil Munger and Lori Anteau

Excused: Kepke, Martell, Wava Hawker

The meeting was at Parks Headquarters and was opened by Vice President Shirley Sheldrick. Thanks to Gloria Green-Hales for providing snacks.

The minutes of the August meeting were approved on a motion by Campbell, second by Hayden..

OFFICER'S REPORT

President: No Report.

Vice President No Report

Treasurer's Report: Nancy Perry reported membership income of \$235 and expenses of \$449. The Account Balances report shows a checking account balance of \$27,182.48. She has not received a bill for the carpeting at W.W. Knight; \$18,000 has been reserved for those expenditures. Total FWCP funds are \$90,906.35. The PAC fund balance is \$7,326.59; special funds balance is \$18,751.76. A motion to accept the treasurer's report pending audit was made by Hale, second by Currie. All yes.

Special Gifts Report was given by Bob Hawker. It was noted that the special funds balance didn't reflect interest received on the Zimmerman CD; Bob will amend the report. (*Secretary's note: that amended report was emailed to members on September 17, the secretary will mail report to those members not receiving email*). The total in the PAC fund is \$7,326.59. Bob presented a number of CD promotions and options available for investment of PAC funds as of September 4. Following discussion, a motion was made by Currie to transfer \$4,000 into a Step Rate CD for 48 months with no penalty for a withdrawal after 24 months. The motion was seconded by Campbell. All yes. A motion to accept the report pending audit was made by Campbell, second by Westmeyer. All yes.

Strategic Plan Discussion was led by Earl Campbell who reviewed the status of the 2009 goals.

- No action has been taken on fund raising projects to date although discussion has been held on repeating the Max and Erma's fundraiser. He encouraged fund raising projects as a way to get people involved and establish a face in the community.
- Boosting attendance at membership meetings continues to challenge. Discussion followed on communication efforts; postcards cost \$45 for printing and \$87 for postage; email is a possibility if we start data collection. **Action item: put email interaction on October agenda; Martell, Gagle and Jaffrey will hold a committee conference call to discuss.**
- There has been no action on identifying targeted areas for recruitment of members.
- Volunteer involvement a recurrent problem - should be the subject of strategic thinking for 2010.

President Scott Kisabeth assumed the chair.

Staff Report: Lori Anteau reminded members that the 75th Anniversary celebration will be held on September 19 from 11am-5 pm with FWCP volunteers providing popcorn and lemonade. Lori, Neil and Judy will assemble the FWCP tri-fold display from the Fairs. Lori thanked Joan Jaffrey for creating the postcard promoting the event and Gloria Green for assisting with the mailing. She announced that the Folklore and Funfest will be held on October 17 at the Wood County Historical Center.

DIRECTOR'S REPORT

Director Neil Munger reported that the staff is looking forward to the Anniversary celebration, have finished building restrooms at Cedar Creek and are working on the second floor at Knight in inclement weather. The playground and paving are expected to be completed next month.

Earl Campbell asked about the progress of the Bob Coon Memorial at W.W. Knight and Neil responded that the fountain will be installed before bad weather.

TRUSTEES COMMITTEE REPORTS

Membership -No report

Finance: No report

Volunteers - Chair Dick Currie noted that the newsletter mailing is scheduled for Monday, September 21. Volunteers were recruited for the newsletter mailing at 9:30 a.m. on October 15 and for the fall sale on October 24.

Fall Sale: Mickey Kolva reported that the order form is available on the web and will be included in the newsletter mailing. Seed prices are lower this year and she adjusted the price on the order forms. She has added white tulips to the popular paper whites and reported that amaryllis bulbs are expensive and need to be ordered in the Spring for the fall sale. There are 10-12 bird houses available to sell and will be priced at \$10. Joan Jaffray distributed copies of a promotional ad with tear offs that direct potential consumers to the web site for information and the order form.

OPERATING COMMITTEE REPORTS

Public Relations: Mary Gwin will be promoting the fall sale and the October meeting in area newspapers.

Hospitality - The October membership meeting will be held at the Otsego Shelter and Neil will grill his special pork-a-leans. :-)

Program - Shirley Sheldrick announced that the program for the fall general membership meeting will be presented by Fred Folger; his topic is the history of the Maumee River. Jaffray recommended a future speaker from UT to talk on migratory patterns.

Web - The web site is up to date. Lee will post information about the speaker at the October meeting. It was suggested that the order form for the fall sale include a mailing address and who the check should be payable to. Lee will add.

Nominating Committee - FWCP currently have 19 members with a potential membership of 20

by charter. Earl Campbell asked that any member who is considering leaving the board in 2010 notify him as soon as possible. The nominating committee is comprised of the past president; volunteers who in indicated they will serve on the committee include Westmeyer and Koehler.

OLD BUSINESS -None

There being no further business, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,
Pat Koehler, recording secretary

**The next trustee meeting will follow the general membership meeting on
October 18 at 1:00 p.m. at Otsego Park**

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
August 19, 2009

Present: Trustees, Campbell, Currie, Gagle, Green-Hales, Gwin, Hayden, Jaffray, Kepke, Kisabeth, Koehler, Kolva, Martell, Perry, Sheldrick, Van Duyne and Westmeyer.

Staff: Neil Munger and Lori Anteau

Excused: Lieder, Bob and Wava Hawker

The meeting was at Parks Headquarters and was opened by President Scott Kisabeth. Thanks to Jan Martell for providing snacks.

The minutes of the July meeting were approved on a motion by Campbell, second by Hayden..

OFFICER'S REPORT

President: No Report.

Vice President No Report

Treasurer's Report: Nancy Perry reported membership income of \$570 and expenses of \$187.29. The Account Balances report shows a checking account balance of \$27,396.48 as she has not received a bill for the carpeting at W.W. Knight. Total FWCP funds are \$91,009.23. A motion to accept the treasurer's report pending audit was made by Westmeyer, second by Hayden. All yes.

Special Gifts Report was given by Perry in the absence of Bob Hawker. Current checking account balance is \$11,589.12 with \$5,130.52 available for PAC. A question was raised as to the amount of money currently deposited in a PAC checking account that could be earning interest in a CD. It was suggested that discussion about the PAC funds be put on the agenda for September with specific questions about where the residual funds from the previous levy campaign are recorded, how much should be transferred to the fund and what moneys moved to a CD. A motion to accept the report pending audit was made by Gagle, second by Campbell. All yes.

Staff Report: Lori Anteau thanked the volunteers who worked at the Wood County Fair booth and Joan Jaffray who created the display for the FWCP. She suggested providing more handouts in future years as a record number of people visited the booth and handouts had to be rationed. There will be a follow up staff meeting to evaluate the Fairs and she asked that anyone who has suggestions or improvements to email them to her.

The 75th Anniversary celebration will be held on September 19 from 11am-5 pm. (Note change of hours from previous announcement) The FWCP will provide popcorn and lemonade or water and at least two volunteers in shifts throughout the day. WCPD will advertise and promote the event.

It was decided to invite the FWCP membership to attend with a special invitation. Joan Jaffray volunteered to design the card and research the best rates for mailing. She will work with Judy Westmeyer and send the file to Lori to use in a mailing to her volunteers.

Lori reminded the board to save gallon milk containers and two liter pop bottles for Deb Nofzinger for future projects - they can be left at Parks Headquarters.

DIRECTOR'S REPORT

Director Neil Munger reported that the staff is beginning work on the meeting room at W.W. Knight with completion scheduled by December. Improvements are underway at Cedar Creek's Preserve after receiving a \$42,000 grant. The staff will construct a playground valued at \$98,000 for a \$60,000 expenditure and expect to have it open in September. Bids will be announced and contracts awarded for restroom construction.

Neil distributed a fact sheet showing the differential between the previous proposed starting salary for park district employees, the base annual and hourly salaries recommended by survey, current wage and years of service and number of years in current position. He pointed out that the study does not take the length of service into account and needs clarification. The salary survey committee will meet at 4 pm on Wed, August 26 in the Commissioners Hearing Room at Wood County Courthouse.

Earl Campbell asked about the progress of the Bob Coon Memorial at W.W. Knight and Neil responded that the fountain will be installed in the near future.

TRUSTEES COMMITTEE REPORTS

Membership -Jan Martell reported receiving 10 new members, bringing membership to 571. She expects to send the annual renewal letter in October.

Finance: Nothing to report

Volunteers - Chair Dick Currie thanked board volunteers who worked at the Fairs. He enlisted board assistance for the 75th Anniversary event on September 19 and for the newsletter mailing scheduled for September 21.

Joyce Kepke announced that the newsletter deadline has been changed to Friday, September 4.

Fall Sale: Mickey Kolva will again chair the Fall fund raising event but is willing to pass the leadership next year. Discussion followed on how to improve sales. It was suggested that we increase promotion this year and reevaluate the effectiveness of the event for the future. Lori Anteau will email a promotional piece and order form to her Master Gardener and WCP volunteer list. Mary Gwin and Pat Koehler will assist with promotion and Joan Jaffray will work with Mickey to learn the process of organizing the event.

OPERATING COMMITTEE REPORTS

Public Relations: Nothing current to promote as the Park District will be handling the 75th anniversary promotion.

Hospitality - No report

Program - Shirley Sheldrick announced that the program for the fall general membership meeting will be presented by Fred Folger; his topic is the history of the Maumee River. Shirley requested suggestions for future programs.

Web - The web site is up to date. Lee will post changes in the schedule for the anniversary event

Strategic Plan - Due to the lateness of the hour, Earl Campbell asked that discussion on the strategic plan be delayed and scheduled earlier on the September agenda. Please be thinking of suggestions for Earl who will collect information at the September meeting that will be used to develop the 2010 Strategic Plan.

Nominating Committee - No report

OLD BUSINESS -None

NEW BUSINESS - Scott Kisabeth noted that the fund raising project with Max and Erma's netted \$375.64 with little effort and suggested that we participate again this year as well as looking into Easy Street's fund raiser.

He announced that Neil Munger was interviewed and will appear on WBGU-PBS's Parks of Northwestern Ohio to be broadcast in the fall. Koehler stated that trustees will be receiving an invitation to a preview of the local program together with Ken Burns National Parks; the event will be held on September 23 at 7:30 at WBGU.

There being no further business, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,
Pat Koehler, recording secretary

The next trustee meeting will be on September 16 at 4:00 p.m. at Park Headquarters

Snacks will be provided by Nancy Perry

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
July 15, 2009

Present: Trustees, Currie, Gagle, Gwin, Hale, Bob and Wava Hawker, Hayden, Jaffray, Kisabeth, Koehler, Kolva, Perry, and Westmeyer.

Staff: Neil Munger, Deb Nofzinger and Lori Anteau

Excused: Campbell, Green-Hales, Martel, Sheldrick, Van Duyne

The meeting was at Parks Headquarters and was opened by President Scott Kisabeth at 4:10 pm. Thanks to Judy Westmeyer for providing snacks.

The minutes of the May meeting were approved on a motion by Gagle, second by Kolva.

OFFICER'S REPORT

President: No Report.

Vice President No Report

Treasurer's Report: Nancy Perry reported income from the May meeting lunch of \$210 with expenses from Feb and May luncheons of \$382.60. \$107 was paid to WCNet for annual fees. She cashed in a operating CD in June in the amount of \$11,368.05 which had earned \$590.44 over 16 months and transferred the amount to the operating fund. The Account Balances report shows a checking account balance of \$27,013.77 and total FWCP funds at \$91,095.61. A motion to accept the treasurer's report pending audit was made by Hale, second by Hawker. All yes.

Special Gifts Report provided by Bob Hawker reflects plant sale income and greenhouse donations with \$3,580.05 net allocated to PAC. He transferred \$2,000 to PAC fund with a balance of \$4,152.09 remaining in the fund. He sent the semi-annual report to the Board of Elections. A motion to accept the report pending audit was made by Perry, second by Gagle. All yes.

DIRECTOR'S REPORT

Staff member, Lori Anteau, presented a suggestion made by Chris Smalley to host a members breakfast and tour of the greenhouse and nursery. Following discussion, considerations were:

- to have the event Saturday, April 17 with a continental breakfast for members.
- invite the FWCP membership from 8-10 am and open to the general public from 10-12.
- promote the event with advertising, newspaper publicity, invitations to garden clubs.
- promote the Spring plant sale during event with photos of native plants for sale and have membership applications available.

Lori will relay suggestions to Chris and plans will be discussed at another meeting.

Deb Nofzinger discussed plans to finish the upper level meeting room at the W.W. Knight Nature Center and displayed samples of the carpet that has been chosen for the room. With the focus on "green", the carpet is 70% recycled materials and can be applied directly to the floor without glue. Additional good news is that the cost will be about \$3,000, considerably less than the \$10,875 estimated for a previous consideration, reducing the total estimated cost of finishing the room to \$17,850. (Materials only - staff will provide labor). Nancy Perry noted that the CD

was cashed out to provide funds for the project and there is currently \$27,013 available in the checking account. Chuck Hayden made a motion to provide funding to the Park District in the amount of \$18,000. Dick Currie seconded the motion. All yes.

Director Neil Munger thanked the Friends for providing the staff lunch in June. He noted the improvements underway at Cedar Creek's Preserve; bids have been opened for restroom construction and are under estimate, the staff will complete the playground and plan to have it open in September and bids will be going out for asphalt paving of the parking lot and entry. He said the staff also expects to be making improvements at the Bradner Preserve. It was suggested that another "van tour" of the preserves be considered for the fall season.

TRUSTEES COMMITTEE REPORTS

Membership -Nothing to report

Finance: Nancy Perry reported that she has doubled the amount of bonding for Bob Hawker through Miller Insurance as he is handling funds larger than the minimal amount.

Volunteers - Chair Dick Currie discussed volunteer shifts for the Wood County Fair, August 4-10 and the Pemberville Fair, August 12-15. He will call to secure volunteers for shifts not filled by trustees. Fair passes are available for workers at a cost of \$2.25; Nancy Perry will pick them up at the fair office and have them available at the Parks District office for volunteers.

Fair discussion continued with discussion on the display board for FWCP. Joan Jaffrey presented her idea and requested photos to be included, which Lee Gagle will provide to her. It was suggested that the photo display be laminated, Deb Nofzinger will assist in getting this done.

Joan noted that the WCPD plans to give out pencil sharpeners and suggested that the Friends provide pencils. Pencils imprinted with the Friends logo will be purchased for \$220 for 1000 from the Copy Shop and the invoice will be sent to Nancy Perry.

Spring Sale: No report

OPERATING COMMITTEE REPORTS

Public Relations: Nothing current to promote.

Hospitality - No report

Program - No report

Web - The web site is up to date. Lee will add information on the upcoming fairs and requested that trustees send any info or photos as they are available.

Strategic Plan - Ongoing discussion on fund raising. A question about the idea of a rummage sale; it is still on the table. The next newsletter will go out in early September; Scott will call for info on a restaurant fundraiser and a decision will be made in August.

Nominating Committee - No report

OLD BUSINESS - Trustees voted in May to support the WCPD's 75th anniversary celebration on September 19 at the W.W. Knight Center by providing volunteers and low cost snacks. Committee Chair, Judy Westmeyer, will work with staff to facilitate.

There being no further business, the meeting was adjourned at 5:10 p.m.

Respectfully submitted,
Pat Koehler, recording secretary

The next trustee meeting will be on August 19 at 4:00 p.m. at Park Headquarters

Snacks will be provided by Jan Martell

Don't forget to attend:

**The Wood County Fair - August 4-10 and the
Pemberville Free Fair from August 12-15.**

Minutes of the Friends of Wood County Parks Annual Meeting

May 17, 2009

The Spring Meeting of the Friends of Wood County Parks was held May 17, 2009 at 1:00 p.m. at Otsego Park. President Scott Kisabeth presided. He opened the meeting by welcoming over fifty guests and thanking Mickey Kolva and her committee for lunch.

Wood County Park District director, Neil Munger reported on improvements underway for Cedar Creeks Preserve including permanent restrooms and a playground and improvements planned for Bradner Preserve. He announced that the Wood County Parks will be celebrating their 75th Anniversary this year and plans to observe this event are being made by the staff..

Scott introduced Dr. Earl Campbell, recent past president of the Friends and Professor Emeritus at MCO whose program was entitled “Energy Independence for a Small Country - At What Cost?.” His presentation included an explanation of Iceland’s geography as related to geothermal energy, the country’s development and use of geothermal energy, and the subsequent environmental and financial impact.

President Kisabeth thanked Earl for a fascinating and informative program and presented him with a Certificate of Appreciation.

Scott requested volunteers for the Wood County Fair and the Pemberville Fair later in the summer and announced that the next meeting of the Friends of Wood County Parks will be on October 18 at Otsego.

The meeting was adjourned at 2:45 pm.

Respectfully submitted,
Pat Koehler, Secretary

Friends of the Wood County Park District

Minutes of the Board of Trustees Meeting

May 17, 2009

Present: Trustees Campbell, Green-Hales, Hale, Bob and Wava Hawker, Hayden, Jaffray, Kepke, Kisabeth, Koehler, Kolva, Martell, Perry, Westmeyer and Van Duyne.

Staff: Neil Munger and Lori Anteau

Excused: Currie, Gagle, Gwin, Sheldrick,.

The meeting was held at Otsego Park following the Spring membership meeting and was opened by President Scott Kisabeth at 3:00 p.m..

The minutes of the April meeting were corrected to show that Judy Westmeyer was in attendance at the meeting. The minutes were then approved on a motion by Hayden, second by Kepke.

OFFICER'S REPORT

President: No Report.

Vice President No Report

Treasurer's Report: Nancy Perry commented that the Treasurer's Report showed April expenses of \$202 for the newsletter and \$8.82 postage due. She noted the considerable decline in holdings in the Toledo Community Fdn. account as compared to the previous quarter and stated that endowment contributions will be deposited in a sequestered account in the Special Gifts Funds. The Account Balances report shows a checking account balance of \$15,925.32 and total FWCP funds at \$84,986.75. A motion to accept the treasurer's report pending audit was made by Campbell, second by Hale. All yes.

Special Gifts Report provided by Bob Hawker reflects the \$300 endowment deposit referred to by the treasurer. Bob suggested that the board should have the ability to change the location of endowment accounts. Koehler made a motion that a financial sub-committee be formed to research options for an endowment account and make a recommendation to the board. Second by Perry. All yes.

DIRECTOR'S REPORT

Neil Munger had nothing to add to his report given at the general meeting.

Lori Anteau announced that the Wood County Parks 75th anniversary celebration will be held from 1:00-8:00 p.m. on Saturday, September 19 at the W.W. Knight Center. She requested support from the Friends in the way of providing volunteers and low cost snacks that will be offered to guests attending. Discussion followed. Koehler made a motion that the Friends agree to provide support as requested, second by Westmeyer. All yes. Westmeyer will chair a committee and will work with the staff to facilitate.

Lori stated that tan T-shirts with a green anniversary logo will be available to Friends at a cost of \$8.50-\$9.00 in men's sizes S to 2XL and need to be ordered ASAP. Orders will be gathered through Lee Gagle on the website. Mickey Kolva reported that the FWCP shirts are also available at a cost of \$25 and will have a longer period of use. Notify Mickey to order.

TRUSTEES COMMITTEE REPORTS

Membership -Jan Martell reported that she has approximately twenty memberships to process. Membership information was distributed at the plant sale and may have generated new members.

Finance: No additional information.

Volunteers - No report.

Spring Sale: Mickey Kolva reported that overall sales were down this year. Pre-orders were \$3,590 compared to \$4,352 in '08 and contributions were \$190 compared to \$270 in '08. Native plant sales were considerably higher with \$3,528 this year compared to \$2,528 in '08. A rounded net income was \$1,307 compared to \$1,840 in '08. Mickey stated that she received only 70 orders from the 500 newsletters that were sent to FWCP members. Discussion followed on suggested improvements for 2010 to generate more sales and included:

- Advertise the sale in Perrysburg and BG newspapers
- Attempt to get a special article in the papers
- Purchase 8-10 additional flats and some hanging baskets to sell to walk-ins.
- Promote sale in additional ways.

A motion was made by Perry and second by Hale that we purchase 8-10 flats of additional plants to sell on the day of the sale and donate unsold plants to the Park District. All yes.

OPERATING COMMITTEE REPORTS

Public Relations: No report

Hospitality - Mickey stated that she replenished supplies for both Knight and Otsego.

Program - No report

Web - The web site is up to date. Lee will add T-shirt information.

Strategic Plan -Bill Hale is still researching fund raising discount coupons that could be used for greenhouses and garden centers. Other fund raising suggestions included those offered by restaurants, Carruth and Kroger's. Nancy Perry will look into the Kroger's program.

Nominating Committee - No report

NEW BUSINESS - The Parks District staff picnic will be held at 11:30 a.m. on Tuesday, June 23 at Park Headquarters. A committee chaired by Westmeyer and comprised of Campbell, Kolva, Martell, Green-Hales and Koehler will provide the food and drinks.

There being no further business, the meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Pat Koehler, recording secretary

***** **NO JUNE TRUSTEES MEETING*******

The next trustee meeting will be on July 15 at 4:00 p.m. at Park Headquarters

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
April 15, 2009

Present: Trustees Campbell, Gagle, Gwin, Bob and Wava Hawker, Hayden, Jaffray, Kepke, Koehler, Kolva, Lieder, Perry, Sheldrick, and Van Duyne.
Staff: Neil Munger, Lori Anteau and Renell Simran
Excused: Green-Hales, Kisabeth, Martell and Van Duyne.

The meeting was held at Wood County Parks District Headquarters and was opened by Vice-President Shirley Sheldrick.

The minutes of the March meeting were corrected to read that the treasurer reported \$200 in income from meals from the February membership meeting (not Max and Erma's). The minutes were then approved on a motion by Hayden, second by Campbell.

OFFICER'S REPORT

President: No Report.

Vice President No Report

Treasurer's Report: Nancy Perry noted that the Treasurer's Report showed March income of \$1590 and expenses of \$1262.40 for a net of \$327.60. The Account Balances report shows a checking account balance of \$16,136.14 and total FWCP funds at \$85,600.89. A motion to accept the treasurer's report pending audit was made by Campbell, second by Lieder. All yes.

Special Gifts Report provided by Bob Hawker reflects balances supported by the audit conducted by Jean Duston. The discrepancies that were noted in March were within individual lines and were redistributed within lines. Bob has added a PAC column to the report which shows those funds that are available to donate to PAC including the plant sale, bulb and birdseed sale and unspecified. A motion was made by Hayden, second by Perry to transfer \$2,000 to PAC. All yes. A second transfer will be made later in the year. Hawker reported that he has received additional contributions including memorial funds for Bob Coon that will be reflected on next month's report. Neil Munger stated that the family has selected a drinking fountain for the W.W. Knight Preserve which includes a pet fountain. It will be purchased for \$2,690 including shipping. Currently, available Coon memorial funds to date total \$1,730; the Parks District will pay the difference for the pet fountain. A motion to approve the report pending audit was made by Hale, second by Perry. All yes.

DIRECTOR'S REPORT

Neil Munger reported that the staff is in the process of remodeling to make better use of space. The operations construction crew will also be making improvements to Cedar Creeks with a playground and restrooms and will add trails and shelters in the future. Neil announced that the Wood County Parks District, collaborating with Bowling Green City Parks, Toledo Metro Parks, and the Nature Conservancy, has applied for a \$7 million grant through the federal stimulus program that will be used for natural area restoration and provide for additional jobs.

Neil acknowledged Parks staffers Lori Anteau and Renell Simrau who are working on the 75th anniversary celebration. T-shirts with the anniversary logo will be ordered for park district staffers in various colors for departments; Lori will provide shirt information and pricing when available to Lee Gagle who will distribute to Friends through the website.

TRUSTEES COMMITTEE REPORTS

Membership -No Report

Finance: An audit report as completed by Jean Duston is on file with the secretary.

Volunteers - Renell Simrau described plans for the Wood County Fair which will be held on August 4-10. A time line will be created around the Parks District tent that will include reference to the Friends of Wood County Parks group that was formed in 1989. The Friends will provide information for a 4x4 flat board display which will also be used for the Pemberville Fair from August 12-15. The staff volunteer coordinator will work with Dick Currie to secure volunteers. Joan Jaffray volunteered use of a vintage automobile for parades and will check on the cost of cling signs that can be used on the vehicle to promote the Friends.

Spring Sale: Mickey Kolva reported that orders are coming in for the plant sale and things are proceeding according to plan. Delivery is planned for Thursday, May 7; volunteers have been secured for both Thursday and Saturday.

OPERATING COMMITTEE REPORTS

Public Relations: Mary Gwin has sent a notice about the upcoming plant sale to area newspapers and will be sending an announcement about the May 17 membership meeting soon.

Hospitality - A sign-up sheet for the May 17 meeting was available; members were encouraged to attend.

Program - Shirley Sheldrick stated that Earl Campbell will be presenting the program on "Energy Independence For a Small Country" for the May 17 General Membership Meeting. She will not be in attendance; Scott Kisabeth will chair the meeting and introduce the speaker. She has scheduled Fred Folger who will speak on the history of the Maumee River for the October membership meeting at Otsego Park.

Web - Lee Gagle reported that the web site is up to date. Neil will provide Lee with info and photos of the progress of the work at the parks which Lee will add to the site. Earl Campbell thanked Lee for the pictorial report on the visit to the greenhouse at the last Friends meeting.

Strategic Plan -No report

Nominating Committee - Campbell requested that board members "keep thinking" (of possible new trustees and forward suggestions to the nominating committee.)

OLD BUSINESS - Bill Hale is continuing to check on feasibility of fund raising with discount

tickets distributed at greenhouse and garden centers. Neil will attempt to get information to continue discussion.

NEW BUSINESS - Discussion was held on handout items for the county fairs. Renell Simrau stated that the Parks District will be giving pencils and sharpeners; a suggestion was made for the Friends to give out note pads (recycled paper?). The Friends fair committee comprised of Lee Gagle, Chuck Hayden and Joan Jaffray were invited to meet with the Park District staff on April 23 at 2:00 p.m. at Parks Headquarters to consider an action plan.

There being no further business, the meeting was adjourned at 4:45 p.m.

Respectfully submitted,
Pat Koehler, recording secretary

**The next trustee meeting will follow the general membership meeting on May 17
which will be held at Otsego at 1:00 p.m.**

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
March 18, 2009

Present: Trustees Campbell, Currie, Gagle, Green-Hales, Gwin, Bob and Wava Hawker, Hayden, Jaffray, Kepke, Koehler, Lieder, Martell, Perry, Sheldrick, and Van Duyne.

Staff: Neil Munger and Lori Anteau

Excused: Kisabeth and Kolva

The meeting was held at Wood County Parks District Greenhouse and was opened by Vice-President Shirley Sheldrick.

The minutes of the February meeting were approved on a motion by Campbell, second by Hayden.

OFFICER'S REPORT

President: A letter was read from Scott Kisabeth stating that he will be absent from the Wednesday board meetings until August due to a out-of-town work commitment.

Vice President No Report

Treasurer's Report: Nancy Perry noted that the Treasurer's Report showed membership income of \$1,135 and income from the Max and Erma's fund-raising dinner of \$200 and monthly expenses of \$380 for postage and the USPS annual fee. The Account Balances report shows a checking account balance of \$16,763.54 and total FWCP funds at \$85,141.83. A motion to accept the treasurer's report pending audit was made by A motion to accept the financial reports pending audit was made by a motion to accept the financial reports pending audit was made by Campbell, second by Lieder. All yes. Nancy also presented a proposed operating income/expense budget based on expenditures of four previous years. The WCPD program line item was increased to \$800 to help cover costs of a planned January exhibit. A motion to accept the proposed budget of \$8,200 with the aforementioned increase was made by Gagle, second by Martell. All yes.

Special Gifts Report provided by Bob Hawker is in a new format which will show the monthly activity in all funds on an annual basis. Detailed accounting will be available. A question of the Native Plants and Greenhouse funds was raised. Following discussion it was decided that Hawker, Perry and Hayden will meet to resolve. A motion to approve the report pending audit and with the exception of the greenhouse accounts was made by Campbell, second by Kepke. All yes.

DIRECTOR'S REPORT

Neil Munger reported that the staff is getting ready for the spring season with repairs and cleaning. They will also be making improvements to Cedar Creeks with a playground and restrooms. Neil introduced Lori Anteau, the new WCPD Volunteer Services Administrator who is also a Master Gardener and will be working in stewardship. Neil indicated that Deb Nofzinger is working on the plan and budget for the upstairs room at the Knight Nature Center and will be reporting on that at the next meeting.

TRUSTEES COMMITTEE REPORTS

Membership -Jan Martell reported that there are currently 538 members on the membership list with 69 who need to renew for 09, 319 who have renewed and 150 lifetime members.

Finance: No report

Volunteers - The newsletter and plant sale order forms will be prepared for mailing on Wednesday, April 1 at 9:00 am at Park Headquarters. Volunteers were recruited.

Spring Sale: Information will be included in the Spring Newsletter. Nancy Perry indicated that there were sufficient volunteers to help with the sale.

Summer Fairs: 2009 is the 75th anniversary of the Park District and that celebration will be the theme for the WCPD displays at the summer fairs. It is also the 20th year for FWCP. Following discussion, volunteers agreed to serve on a committee to work with the Parks Staff to coordinate displays for The Wood County Fair scheduled for August 4-10 and the Pemberville Fair from August 12-15. The committee will be comprised of Lee Gagle, Chuck Hayden and Joan Jaffray. Handouts need to be considered. Volunteers to work during the fairs will be recruited at a later time.

Zachman and Coon Memorials: A recommendation was made by Munger that memorial contributions under \$500 be used for educational purposes and a plaque be placed in the Knight Center to honor the memory of Anne Zachman. The plaque will be designed to allow future memorials under \$500 to be added.

Campbell and Munger met with Barbara Coon to discuss options for the Robert Coon memorial. Suggestions included two memorial benches to be placed on the patio porch at the Knight Nature Center or a drinking fountain. Campbell will confirm decision with Mrs. Coon and a motion was made by Bob Hawker with a second by Gwin to accept Campbell's recommendation to the board based on that decision. All yes. It was suggested that notice be placed in the newsletter that memorial contributions are still being accepted for these two late board members.

OPERATING COMMITTEE REPORTS

Public Relations: Mary Gwin will be sending a notice about the upcoming plant sale to area newspapers.

Hospitality - No report.

Program - Shirley Sheldrick indicated that Earl Campbell has volunteered to do a program on "Energy Independence For a Small Country" for the May 17 General Membership Meeting.

Web - Lee Gagle has added information about the Spring Plant Sale to the web including an order form that can be downloaded and printed. He will prepare program "thank you" certificates.

Strategic Plan -Campbell announced that elements and deadlines are automatically included in the agenda to allow the plan to be implemented according to schedule.

Nominating Committee - Campbell requested that board members be alert to possible new trustees and forward those names to the nominating committee.

OLD BUSINESS - None

NEW BUSINESS - None

There being no further business, the meeting was adjourned at 5:10 p.m. to the greenhouse for a tour given by Chris Smalley.

Respectfully submitted,
Pat Koehler, recording secretary

The next trustee meeting will be on Wednesday, April 15.
Snacks will be provided by Gloria Green-Hales

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
February 15, 2009

Present: Trustees Campbell, Gagle, Green-Hales, Gwin, Hale, Bob and Wava Hawker, Hayden, Jaffray, Kisabeth, Koehler, Kolva, Martell, Sheldrick, Van Duyne and Westmeyer.

Staff: Neil Munger

Excused: Perry

The meeting was held at W.W. Knight Nature Center following the Annual Meeting and was opened by Outgoing President Earl Campbell. He asked for a motion to approve the slate of officers as announced at the Annual Meeting, those being:

President, Scott Kisabeth

Vice President, Shirley Sheldrick

Secretary, Pat Koehler (for re-election)

Treasurer, Nancy Perry (for re-election)

Special Gifts Coordinator, Bob Hawker

Chuck Hayden moved all nominations be closed, second by Gwin. All yes.

A motion to accept the slate was made by Judy Westmeyer, second by Mary Gwin. All Yes

The gavel was passed to the newly-elected President, Scott Kisabeth.

The minutes of the January meeting were corrected to show the correction from January, "passed unanimously, not All Yes" was still incorrect and should be "the motion passed". Minutes as corrected were approved on a motion by Martell, second by Hayden.

OFFICER'S REPORT

President: Scott announced that the fundraiser at Max and Erma's generated sales of \$1,853.21 with a net to the Friends (at 20%) of \$370.64. Another donation of \$5 made a total of \$375.64. The Friends are eligible to have another fundraiser after 90 days.

Vice President No Report

Treasurer's Report: Bob Hawker distributed the treasurer's report and noted that the proposed budget for 2009 has not been finalized.. The Account Balances report shows a checking account balance of \$15,801.08 and Investment Accounts totaling \$33,791.24.

Special Gifts Report provided by Chuck Hayden showed a credit of \$10.67 and a service charge of \$.13. Bob Hawker reported that funds converted from Sky Bank to Huntington reversed them out; all accounts are now fixed with no service charge. The balance at January 1 was \$11,709.46 and \$2,335.36 was sent to the Parks Stewardship Department on February 3. Balance at Jan. 31, 2009 was \$9,384.88. An audit report has been provided to the Friends president.

A motion to accept the financial reports pending audit was made by Gagle, second by Campbell. All yes.

DIRECTOR'S REPORT: Neil stated that he had nothing to add to his report given at the Annual Meeting. Judy Westmeyer noted that the larger than average attendance at that meeting were Friends who are truly involved and knowledgeable and wanted to show their support for Neil and his staff. The trustees indicated their support of Neil as well.

TRUSTEES COMMITTEE REPORTS

Membership -Jan Martell reported that she has renewals to process. She referenced the membership checks that were missing from October and reported that she wrote letters to donors who had notified her; some donors rewrote checks and Jan has updated memberships for all.

Volunteers - No report.

OPERATING COMMITTEE REPORTS

Public Relations: No report

Hospitality - No report.

Program - Shirley Sheldrick indicated that she has not planned for May's general meeting which will be held at Otsego. Earl Campbell volunteered to do a program on "Energy Independence For a Small Country".

Web - Lee Gagle is keeping the website current and has posted minutes and the 2009 calendar. He will update the web and notify members as information is provided to him.

Strategic Plan - The implementation of the plan has been prepared by Earl and Scott and is well underway with the acceptance by Max and Erma's for another fundraiser, recruitment of volunteers and dollars earmarked for completion of the second floor project at W.W. Knight.

Nominating Committee - Earl Campbell will serve as chair of the nominating committee and requested that Gloria Green-Hales, Jan Martell and Judy Westmeyer continue to serve on the committee.

Other - Mickey Kolva reported that Chris Smalley has the new greenhouse ready for visits and tours and has seedlings started for the Spring Sale. It was suggested that we hold the March trustee meeting at the greenhouse; Neil will confirm with Chris.

OLD BUSINESS - None

NEW BUSINESS - None

There being no further business, the meeting was adjourned at 4:10 p.m. on a motion by Campbell, second by Hale.

Respectfully submitted,
Pat Koehler, recording secretary

**The next trustee meeting will be on Wednesday, March 18. Watch for location update.
Snacks will be provided by Scott Kisabeth**

Minutes of the Friends of Wood County Parks Annual Meeting

February 15, 2009

The Annual Meeting of the Friends of Wood County Parks was held February 15, 2004 at 1:00 p.m. at the W.W. Knight Center. President Earl Campbell presided. He opened the meeting by thanking Mickey Kolva and her committee for lunch and Judy Westmeyer for table decorations.

Wood County Park District director, Neil Munger thanked outgoing president, Earl Campbell for his leadership this past year. Neil read a letter drafted by the Wood County Park Board of Commissioners that will sent to those who communicated a negative response to the district's pay scale as part of the 2009 budget. It was recommended that the letter be sent to the editors of both the Bowling Green Sentinel Tribune and the Perrysburg Messenger. Neil stated that the board of commissioners have voted to hire a consulting firm to conduct a wage scale study to compare the salaries of park district employees to other Wood County employees with similar positions. He said the study to be done by Clemans, Nelson and Associates will cost \$5,852.50.

Neil reported on changes and improvements that have been completed in the Knight Nature Center with support from the FWCP and improvements planned for Cedar Creeks Preserve including paving the parking lot and drive and installing permanent restrooms and a playground.

President Campbell introduced Gloria Green-Hales who served as chairman of the nominating committee. She presented the slate of trustees who were nominated for re-election for a three year term.

Earl Campbell, Perrysburg
Gloria Green-Hales, Perrysburg
Chuck Hayden, Bowling Green
Scott Kisabeth, Bowling Green
Wava Hawker, Bowling Green
Nancy Perry, Haskins

Joan Jaffray of Bowling Green was nominated as a new trustee to serve a three-year term.

Jean Duston moved that nominations be closed; the motion was seconded by Dick Kudner. Motion passed. A motion to accept the nominees as trustees was made by Jean Duston, second by Art Raker. Motion passed.

The slate of officers was announced and will be presented for a vote at the trustees meeting.

They are: Scott Kisabeth, President
Shirley Sheldrick Vice President
Pat Koehler, Secretary
Nancy Perry, Treasurer
Bob Hawker, Special Gifts Coordinator

Program Chair, Shirley Sheldrick, introduced Ron Rego, Northwest Ohio Regional Manager with Green By Design. Ron's presentation on "Windpower" included information on:

- History of windpower
- Today's wind energy options
- Turbine accessories
- Tower options
- Frequently asked questions

He answered many questions from the attending members and invited the group to a “Alternative Energy Workshop” that will be held Saturday, Feb. 28, 10:-11:30 a.m. at Green By Design on N. Dixie Hwy. in Bowling Green

President Campbell presented Ron with a Certificate of Appreciation, recently designed by Lee Gagle. He also thanked Jean Duston for auditing the books for the Friends.

The meeting was adjourned at 3:10 pm.

Respectfully submitted,
Pat Koehler, Secretary

Friends of the Wood County Park District
Minutes of the Board of Trustees Meeting
January 21, 2009

Present: Trustees Campbell, Currie, Gagle, Green-Hales, Hale, Bob and Wava Hawker, Hayden, Kepke, Kisabeth, Koehler, Kolva, Martell, Perry, Sheldrick, Van Duyne and Westmeyer.

Staff: Neil Munger

Excused: Gwin

The meeting was held at Park Headquarters and was chaired by President Earl Campbell.

The minutes of the November meeting were corrected to show the motion made by Kisabeth; “ a new line be added to the Special Funds Report for unspecified donations from memorial funds, records will be kept on donors to the fund and the board will have an option to withdraw funds as needs are determined” passed unanimously, not All Yes. Minutes as corrected were approved on a motion by Hayden, second by Westmeyer.

Distribution of the minutes will be made on the Friends website; hard copies will be mailed to Van Duyne and Westmeyer and anyone else requesting mail delivery.

OFFICER’S REPORT

President: The Strategic Plan and the Calendar of Events were distributed for review. Changes were made on the calendar and will be reflected on the final document.

Vice President Scott Kisabeth reported on promotion for the fund-raising event at the Levis Commons Max and Erma’s restaurant on January 29, 2009. A PDF formatted coupon has been posted on the website and Scott encouraged all members to promote the fund-raiser and plan to support it individually by attending.

Treasurer’s Report: Nancy Perry presented the treasurer’s report. The account Balances report shows a checking account balance of \$13,498.89 and Investment Accounts totaling \$33,681.50. Total interest for CD’s is \$1,745.97. Membership income through December totaled \$9,330.00 compared to last year to date membership income of \$10,090. The budget for 2009 will be included in next month’s report. Nancy presented and explained a Profit and Loss Comparison report for the year which showed income and expenses by line item. A motion to accept the report was made by Gagle, second by Hale. All yes. As a reminder, the November minutes show that there is \$33,000 available to be committed to funding park district future projects.

Special Gifts Report - Chuck Hayden distributed the Special Gifts reports for November and December showing the Special Funds ending balance at December 31 of \$11,709.46. The balance in the Zimmerman CD is \$6,978.14. Chuck reported that he has changed the Huntington accounts from interest bearing accounts as the service charges for each check deposited far exceed the interest earned in the corresponding period. Discussion followed on the memorial gift for Robert Coon; Hayden made a motion that Campbell and Munger meet with Barbara Coon in the spring to determine an appropriate memorial gift. The motion was seconded by Currie. All yes. Campbell also volunteered to look into prices for a bench for the Anne Zachman memorial.

PARK DISTRICT DIRECTOR'S REPORT

Director Neil Munger reported that the Park District will be moving ahead with paving at Cedar Creeks Preserve and plan to install permanent restrooms and a playground. Future projects at Cedar Creeks include stone trails and a picnic area and also providing improvements at the Bradner Preserve. The staff are occupied with closing the books for 2008 and doing repairs and maintenance.

The staff continues to look at ideas for "green" flooring at W.W. Knight Nature Center. The construction crew will be working on sound insulation in the near future. Campbell requested that a budget for the project be provided to the President-Elect.

TRUSTEES COMMITTEE REPORTS

Membership -Jan Martell reported that she has received 266 renewals for 2009; there are 154 life members and the mailing generated \$485 in special gifts from 12 of those lifetime donors. Thirty-nine non-renewing members from 2007 will be taken off the roll. Jan has a new volunteer list and will forward that to the FWCP incoming chair and volunteer chair.

Volunteers - Dick Currie will provide a list of Friends volunteers to Perry or Gagle for the annual report. It was requested that the list be broken down by activity.

Spring Sale - Mickey Kolva reported that her committee will begin work in February.

Fund Raising - Kisabeth reported that promotion for the Max and Erma's event was sent to several web sites, newspapers and other institutions. PR chair Gwin also contacted a list of area newspapers.

OPERATING COMMITTEE REPORTS

Nominating Committee: Gloria Green-Hales presented the report. Nominees for Trustees to be re-elected for a three year term include: Dr. Earl Campbell, Gloria Green Hales, Chuck Hayden, Scott Kisabeth, Wava Hawker and Nancy Perry. Joan Jaffray has been nominated as a new trustee. Nominees for Officers include President, Scott Kisabeth; Vice President, Shirley Sheldrick; Secretary, Pat Koehler (re-election); Treasurer, Nancy Perry (re-election) and Special Gifts Coordinator, Bob Hawker. The nominating committee was comprised of Chair Judy Westmeyer, Gloria Green Hales and Jan Martell.

OLD BUSINESS

Following up on the suggestion that the Friends have a formal citation to present as a thank you to speakers who do not request an honorarium, Lee Gagle created a Certificate of Appreciation and distributed several samples for trustees to see. An informal vote was taken on preference. The Program Chair will provide names of speakers during this past year who will receive the thank you certificate.

NEW BUSINESS

Discussion continued on Information needed for the annual report. Input requirements and current status from trustees include

- Membership roster **(to be provided on or before Feb. 1)**
- Financial reports (completed)
- Comments by the outgoing president (completed)

- Updated history provided by outgoing president (completed)
- Volunteers with listings by job in alpha order. **(Info provided by Currie and Smalley by 2/1)**
- Trustees with term expiration (completed)
- Nomination report for trustees and officers (completed)

Martell will provide a set of mailing labels by zip in alpha order with membership data.

Gagle suggested that the inside pages of the annual report be printed in black with the cover remaining in green. Black print is easier to read and less costly.

Bob Hawker reported that the FWCP has received a Certificate of Continued Existence from the Ohio Secretary of State (copy on file with the FWCP secretary) and the Ohio Campaign Finance Report has been filed with the Board of Elections. The PAC certificate of deposit has been renewed at a fixed interest rate for the next three years. Bob will present a financial report at the February Annual Meeting.

There being no further business, the meeting was adjourned at 5:45 p.m. on a motion by Van Duyne.

Respectfully submitted,
Pat Koehler, recording secretary

The next trustee meeting will be on Sunday, February 15 following the Annual Membership Meeting at 1:00 p.m. at the W.W. Knight Nature Center

If you have not made a reservation, please do so by calling Park Headquarters or register on-line